

# Trenton Public Schools

*“Children come first, Los niños son primero”*

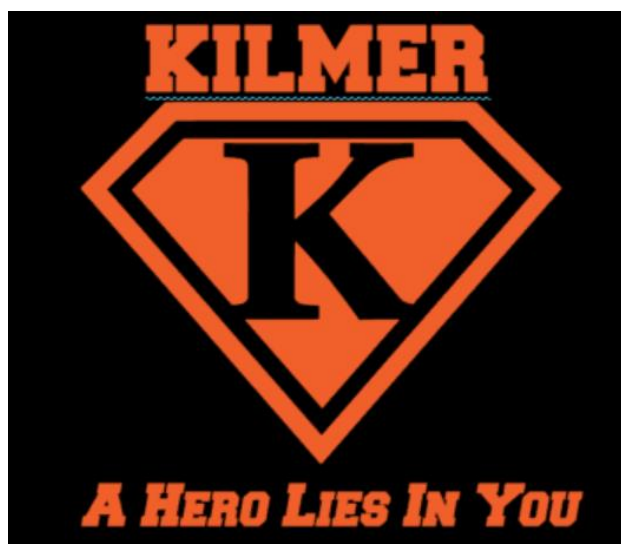
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## Parent and Student Handbook 2021-2022



**Trenton Board of Education**

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**Board President**

**Taraun Tice-McKnight,**

**Vice President**

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District Mission Statement:

All students will graduate with a vision for their futures, motivated to learn continually and prepared to succeed in their choice of college or career.

JOYCE KILMER SCHOOL MISSION STATEMENT

The mission of Joyce Kilmer School is to educate our children by assisting them in attaining their highest potential in order to become productive citizens locally, nationally, and globally. By setting high expectations for teaching and learning, and engaging our community, we will address the diverse needs of all of our students.

We believe that success is the only option.

JOYCE KILMER SCHOOL VISION STATEMENT

Our vision is to set high expectations for teaching and learning in today's rapidly growing global society. We will achieve this through effective engagement and communication, by building a partnership among parents and caregivers, school personnel, students, and the community.

Hello Joyce Kilmer School Parents and Families!

Welcome to the 2021-22 Academic Year!

We welcome everyone back. Back to walking into our “home away from home” each day. We welcome everyone back to seeing our friends and teachers in person. We welcome everyone back to some sense of normalcy after a year of abnormal conditions.

Welcome BACK!

**Attendance and Tardiness:**

**School starts daily at 8:00 am. Unless there are mitigating circumstances- students will be marked late after 8:00 am.**

**Student ID cards- Starting September 13th- ALL K-8 students will use their school-issued ID cards for daily attendance purposes. We will provide the lanyards (necklaces) and card holders. The system will note attendance and tardiness. In addition, students who are suspended but report to school will also be in the system (considered trespassing if they report to any school/district function).**

Attendance will be taken DAILY. Please begin to prepare your children to get up early, have a healthy breakfast, and report to school on time ready to learn!

Students who attend DAILY learn more!

**PowerSchool and School Webpage:**

All information will be shared via PowerSchool portal/emails/robocalls including your child’s schedule, your child’s teacher/s, and midterm/final marking period grades. Our role will be to deliver quality instruction and support: We ask that you help us by checking PowerSchool daily/weekly, ensure that your child completes all assignments, and create a quiet learning space as best you can. Teachers will also communicate via Google classroom, Class Dojo, Remind 101, and/or email. We will use multiple forms of communication to keep you informed! If you are NOT receiving information, please ensure that you contact the main office to ensure that your address and contact information is up to date or you may make changes yourself in PowerSchool.

A great deal of information will always be found on our school webpage:

[http://www.trentonk12.org/kilmermiddle\\_home.aspx](http://www.trentonk12.org/kilmermiddle_home.aspx)

Please check it weekly for the most up-to-date information and resources.

**Fall Orientation:**

**Kindergarten-4th Grade Open House**

September 2, 2021 3:00 pm-4:00pm

September 2, 2021 4:30 pm-5:30 pm

**Parent and Student Handbook:**

The Parent and Student Handbook will be uploaded to the school webpage. Inside you will find all expectations for students and the support needed from families.

Yours in Education:

Mrs. Paula Bethea, Principal [ppbethea@trenton.k12.nj.us](mailto:ppbethea@trenton.k12.nj.us)

Mr. Dana Williamson, Vice Principal [dwilliamson@trenton.k12.nj.us](mailto:dwilliamson@trenton.k12.nj.us)

## **TECHNOLOGY- THE FUTURE IS NOW!**

Although we are returning to full in school instruction, we remain a “one to one” school. Which means, every student in every grade will receive a Chromebook (grades 6-8 will also receive an Ipad) in order to support learning. We want to always ensure that students are able to engage, communicate, challenge themselves, and complete assignments/tests/etc via technology. We will collect all previous Chromebooks but we will issue all new Chromebooks to every student before the end of September.

### **IN TRENTON PUBLIC SCHOOLS WE BELIEVE:**

- Technology touches almost every part of our lives.
- Technology in the hands of every student can serve as an equalizer, providing all students with access to information and tools that empower them as learners.
- Technology in the hands of every student can increase student engagement and thus student performance, satisfaction, and interest in school.
- Technology in the hands of every student can change the way teachers teach, offering educators effective ways to reach different types of learners and assess student understanding through multiple means.
- Technology in the hands of every student can better equip the workers of tomorrow to investigate and solve real world challenges similar to those they will experience in the workplace.
- Technology in the hands of every student is one of the largest paradigm shifts in teaching and learning to be experienced by today’s educators.
- Effective implementation of a plan to place technology in the hands of every student requires careful planning with a large emphasis on professional development for teachers as they begin their journey down the road to personalized learning in a 1:1 environment.
- Technology infrastructure must be designed and implemented in a manner to allow the seamless implementation of an environment where personalized learning thrives in the Trenton Public School District classrooms.

**Please note: If there is ever a time that students have to go fully remote- we want to all be prepared.**

## Overview

The Trenton Public School District views the use of digital resources as central to the delivery of its educational program and expects that all students will use digital resources as an essential part of their learning experiences. It is the policy of Trenton Public School District to maintain an environment that promotes ethical and responsible conduct in all digital resource activities. With this privilege and extraordinary opportunity to explore resources come responsibilities for the parent and for the student.

During student registration and each subsequent yearly update, you are given the opportunity to view the Acceptable Use Agreement and during these processes you acknowledge that you understand and accept the information in this document.

Trenton Public School District students and families must understand that:

- 1) All students are allowed access to digital resources unless the school is notified in writing by the parent/guardian.
- 2) All users of the district network and equipment must comply at all times with Trenton Public School District policies and Internet Safety and Technology Usage.
- 3) Laptops, iPads and all technology equipment associated with the device are on loan to students and remain the property of Trenton Public School District.
- 4) All users are accountable to all school, district, local, state, and federal laws.
- 5) All use of the technology equipment and network must support education.
- 6) Students and families must follow all guidelines set forth in this document and by district staff.
- 7) All rules and guidelines are in effect before, during, and after school hours for all district laptops, iPads and technology equipment whether on or off the school campus.
- 8) All files stored on district equipment or on the network are property of the district and may be subject for reviewing and monitoring.
- 9) The term "equipment" or "technology" refers to laptops, iPads, batteries, power cord/chargers and bag/cases/covers. Each piece of equipment is issued as an educational resource. The conditions surrounding this equipment can be equated to those of a textbook or a school issued calculator.
- 10) Students are expected to keep the equipment in good condition. Failure to do so will result in bills for repair or replacement.
- 11) Students are expected to report any damage to their device as soon as possible.
- 12) Students who identify or know about a security problem are expected to convey the details to their teacher without discussing it with other students.
- 13) Students are expected to notify a staff member immediately if they come across information, images, or messages that are inappropriate, dangerous, threatening, or make them feel uncomfortable.
- 14) All users are expected to follow existing copyright laws and educational fair use policies.
- 15) Students may only log in under their assigned Trenton Public School District username. Students will not share their password with other students at any time.
- 16) Students may not loan equipment to any other person for any reason as students are held financially responsible for any loss of components.
- 17) Any failure to comply with the rules as outlined in this handbook may result in disciplinary action. The Trenton Public School District may remove a user's access to the network without notice at any time if the user is engaged in any unauthorized activity.
- 18) The Trenton Public School District reserves the right to confiscate the equipment at any time.

## **Trenton Public Schools Loaner Agreement**

All parents signed a loan agreement, before being issued a Chromebook, Chromebook bag, or a Wifi hot spot (if needed). The loan agreement states:

“This device is being loaned to a TPS student for academic work. The device is school property and must be returned. If the device is lost or damaged the parent/guardian or student is responsible for the cost. Whether on school property or at home, users must adhere to the TPS Acceptable Use Agreement while using School District technology. Students may also be accountable for content accessed and downloaded at home and brought into the school network. Inappropriate, unauthorized, and illegal use of the Internet or district network services and applications may result in the cancellation of privileges and appropriate disciplinary action taken. Students are responsible for the general care of the device they have been issued by the District. Devices that need repair or fail to work properly must be returned as soon as possible so that they can be taken care of properly.”

- No food or drink should be near the device.
- Cords, cables, and removable storage devices must be inserted carefully into the device.
- Do not put pencils, pens or anything on, or around the keyboard. If an object is left on or around the keyboard area while closing the lid, the screen may crack.
- The device should not be used or stored near pets.
- The device must remain free of any writing, drawing, stickers, and labels.
- Heavy objects should never be placed on top of the device.
- Avoid getting the equipment wet or damp.
- Never lift the device by the screen or carry the device with the screen open.
- The device screen can be damaged if subjected to heavy objects, rough treatment, some cleaning solvents, and other liquids.

We have read and understand the information above. We understand that monitoring and enforcement of these policies and acceptable/safe use, including Internet practices, of school district property is the student and parent/guardian responsibility.

## **Parent/Guardian Responsibilities for Students with Mobile Devices (Grades K-12)**

The Trenton Public School District makes every effort to equip parents/guardians with the necessary tools and information to ensure safe use of the laptops in the school and/or at home. There are several responsibilities assumed by the parent/guardian. Students must bring their charged device to school daily. The family responsibilities and expectations are outlined below.

### **Accept Liability**

In order for students to be issued a laptop, a student and his/her parent/guardian must acknowledge acceptance of the Acceptable Use for Technology –Electronic Mobile Device. A student will not be issued a laptop until the agreement has been accepted. A hard copy has been signed by both parent and student and returned to the school.

## **Student Laptop Insurance**



- Laptop insurance covers accidental damage, cracked screens, liquid spills, liquid submersion, theft/burglary/robbery (police report required), fire/flood damage, vandalism, natural disasters, power surge due to lightning, mechanical failure and manufacturer defect. Two claims per year will be covered. AFTER TWO LAPTOPS, THE PARENT GUARDIAN MUST CONTACT ASSISTANT SUPERINTENDENT WILFREDO ORTIZ IN ORDER TO BE ISSUED A THIRD WITH PAYMENT.
- The District reserves the right to deny coverage in the event of abuse of the theft/burglary/robbery coverage.

### **Parent/Guardian Responsibility**

The parent/guardian/student are responsible for the cost of repair or replacement at the date of loss if the property is:

- Not returned
- Intentionally damaged
- Damaged because of negligence

Lost or stolen devices must be reported to school and/or police immediately. In cases involving theft a police report will be required.

The parent/guardian must agree to monitor student use at home (if applicable) and away from school. The best way to keep students safe and on-task is to have a parent/guardian present and involved.

The school utilizes Go Guardian which sends alerts to administrators and the district if any appropriate usage is identified and the district code of conduct will guide the consequences.

## **Equipment Rules and Guidelines**

The rules and regulations are provided here so that students and parents/guardians are aware of the responsibilities that students accept when they use district-owned technology equipment. In general, this requires efficient, ethical and legal utilization of all technology resources. Violations of these rules and guidelines will result in disciplinary action as per Student Code of Conduct/Discipline.

Students will receive laptop and/or iPad-related training at school during the first weeks of school. Below you will find a summary of the main points of each training topic.

Electronic Resource Policy and Responsible Use Procedures

### **General Guidelines All use of technology must:**

- Support learning
- Follow local, state, and federal laws
- Be school appropriate

### **Security Reminders**

- Do not share logins or passwords
- (Exception: students are asked to share passwords with parents or guardians 0
- Do not develop programs to harass others, hack, bring in viruses, or change others' files
- Follow Internet safety guidelines

### **Activities Requiring Teacher Permission**

- Using equipment during class
- Using headphones in class

**Inappropriate Content is Prohibited. All files must be school appropriate.**

**Inappropriate materials include explicit or implicit references to:**

- Alcohol, tobacco or drugs
- Gangs
- Obscene language or nudity
- Bullying or harassment
- Discriminatory or prejudicial behavior

## **Equipment Use, Care, and Classroom Routines**

- Keep your laptop or iPad in the district designated protective case or cover at all times.
- Always use two hands to carry the device.
- Never leave the laptop or iPad unattended for any reason.
- Ensure that the laptop or iPad is resting securely on the desktop.
- Never place your laptop or iPad on the floor.
- Close the lid of the laptop before standing up.
- Never leave your laptop or iPad unattended unless you have your teacher's permission to do so. If you walk away from your device, lock the screen before walking away.
- Follow all directions given by the teacher. Failure to follow district policies and teacher instructions could result in disciplinary action.
- Charge the laptop or iPad fully each night. Charge the laptop or iPad fully at the end of each day. For devices that are not taken home, the student is responsible for ensuring that the power cord is connected to the device in the cart so that it will be charged for the next day.
- Store the device on a desk or table. Books and/or binders should never be placed on top of a laptop or iPad. If the laptop or iPad is not in use, it should either be stored on top of a desk/table or in the rack under a student desk. A laptop or iPad should never be on the floor!
- A laptop or iPad should never be open if a student is consuming food or drink. Care of laptop or iPad at home
- The laptop or iPad stays in the protective cover at all times.
- Use the laptop or iPad in a common room of the home.
- Store the laptop or iPad on a desk or table - never on the floor!
- Protect the laptop or iPad from:
  - Extreme heat or cold.
  - Food and drinks.
  - Small children.
  - Pets.
- Completely shut down the laptop or iPad before traveling.
- Do not leave the laptop or iPad in a vehicle.

## **Prohibited Actions**

- Putting stickers or additional markings on the laptop or iPads, bag/cases, batteries, or power cord/chargers.
- Defacing district issued equipment in any way. This includes but is not limited to marking, painting, drawing or marking any surface of the laptop or iPads.
- The protective cover for the laptop or iPad should never be removed, for any reason, as doing so will lead to damage to the device for which you will be responsible.

### **Stolen Devices**

- Trenton Public School District will work in cooperation with the local law enforcement officials if a device is reported stolen.

### **Damaged Devices**

- Damaged devices will be replaced once. Contact the school for a trade in and you must sign another device loaner agreement. If a second one is damaged or lost, you will need to contact an Assistant Superintendent to discuss the cost for replacement.

### **Borrowed “hot spots”**

- If you borrowed a Wifi hotspot device, they are for school use only and to be used in the home of a TPS student only. They also must be signed for and like all borrowed devices, must be returned if the student/s leaves the school district.

### **Email**

All students are issued an email account. Email allows students to safely and effectively communicate and collaborate with district staff and classmates, giving them an authentic purpose for writing. The effective use of email is:

- A 21st Century communication tool.
- Used in careers and higher education settings.
- A way to meet the International Society for Technology in Education Student Standards (ISTE-Student Standards).

### **Guidelines and Reminders**

Email should be used for educational purposes only

- Email transmissions are monitored by the district to ensure appropriate use. This means that administrators and teachers may check students’ email and will be alerted to any inappropriate content.
- All email and its/their contents are property of the district.
- Email should only be used by the authorized owner of the account.
- Students should protect their passwords at all times. Any suspected breach of a student’s assigned Elizabeth Public School District account should be reported immediately.

### **Unacceptable Use**

## **Examples**

Non-education related forwards (e.g. jokes, chain letters, images, etc.).

- Harassment, profanity, obscenity, racist terms.
- Cyber-bullying, hate mail, discriminatory remarks.
- Email for individual profit or gain, advertisement, or political activities.
- Inappropriate websites, photos, images, or searches.
- All devices are monitored by Go Guardian.

## **Web Cams**

Each student laptop or iPad is equipped with a web cam. This equipment offers students an extraordinary opportunity to experience a 21st Century tool and to develop 21st Century communication skills.

Web cams are to be used for educational purposes only, under the direction of a teacher. Examples include:

- Recording videos or taking pictures to include in a project
- Recording a student giving a speech and playing it back for rehearsal and improvement.

## **Desktop Backgrounds and Screensavers**

Any images set as the desktop or Home Screen background must be in line with Use of Technology Resources in Instruction guidelines (TPS Acceptable Use Policy).

- Inappropriate media may not be used as a desktop background. Presence of guns, weapons, pornographic materials, inappropriate language, alcohol, drugs, or gang related symbols will result in disciplinary action and/or loss of laptop or iPad privileges.

## **Copyright and Plagiarism**

- Students are expected to follow all copyright laws. Duplication and/or distribution of materials for educational purposes is permitted when such duplication and/or distribution would fall within the Fair Use Doctrine of the United States Copyright Law (Title 17, USC)
- A new program is in place to identify plagiarized material.

### **Progressive Discipline Steps**

- Warning
- In-class consequence
- School-based consequences
- Parent contact
- Administration referral

### **Examples of Unacceptable Use**

Unacceptable conduct includes, but is not limited to, the following:

- Using the network for illegal activities, including copyright, license or contract violations
- Unauthorized downloading or installation of any software including shareware and freeware
- Using the network for financial or commercial gain, advertising, or political lobbying
- Accessing or exploring online locations or materials that do not support the curriculum and/or are inappropriate for school assignments
- Vandalizing and/or tampering with equipment, programs, files, software, network performance or other
- components of the network; use or possession of hacking software is strictly prohibited
- Gaining unauthorized access anywhere on the network
- Revealing the home address or phone number of one's self or another person
- Invading the privacy of other individuals
- Using another user's account or password, or allowing another user to access your account or password
- Coaching, helping, observing or joining any unauthorized activity on the network
- Posting anonymous messages or unlawful information on the network
- Participating in cyber-bullying or using objectionable language in public or private messages, e.g., racist, terroristic, abusive, sexually explicit, threatening, stalking, demeaning or slanderous
- Falsifying permission, authorization or identification documents
- Obtaining copies of, or modifying files, data or passwords belonging to other users on the network
- Knowingly placing a computer virus on a computer or network
- Attempting to access or accessing sites blocked by the district Internet filtering system
- Downloading music, games, images, videos, or other media without the permission of a teacher
- Sending or forwarding social or non-school related email
- Attempts to defeat or bypass the district's Internet filter
- Deleting browser history
- Using electronic resources for individual profit or gain; for product advertisement; for political action or political activities; or for excessive personal use
- Making use of the electronic resources in a manner that serves to disrupt the use of the network by others
- Unauthorized downloading or installing software

- Modification to district browser settings or any other techniques, designed to avoid being blocked from inappropriate content or to conceal Internet activity
- Device Security

### **Laptop or iPad Security**

Security is in place on the Laptop or iPad to prevent certain activities. These include downloading or installing software on the laptop or iPads, removing software, changing system settings, etc.

### **Internet Filtering**

Trenton Public School District maintains an Internet filtering software package. This program automatically filters all student access to the Internet.

### **How can we work\communicate with the teacher?**

Teachers at Joyce Kilmer School use different platforms to communicate with their parents. The different ways to communicate may include Google Meets, Remind 101, Class DoJo, Google Classroom and E-mail. Teachers will inform their students on the best way for parents to communicate with them.

### **Sample Trenton Public Schools Loaner Agreement: (will be sent home via Hard Copy and loaded in Powerschool for signatures):**

Before a device can be issued, guardians and students are required to read and sign this agreement. This device is being loaned to a TPS student for academic work. The device is school property and must be returned. **If the device is lost or damaged the parent/guardian or student is responsible for the cost.**

Whether on school property or at home, users must adhere to the TPS Acceptable Use Agreement while using School District technology. Students may also be accountable for content accessed and downloaded at home and brought into the school network. Inappropriate, unauthorized, and illegal use of the Internet or district network services and applications may result in the cancellation of privileges and appropriate disciplinary action taken.

Students are responsible for the general care of the device they have been issued by the District. Devices that need repair or fail to work properly must be returned as soon as possible so that they can be taken care of properly.

- No food or drink should be near the device.
- Cords, cables, and removable storage devices must be inserted carefully into the device.
- Do not put pencils, pens or anything on, or around the keyboard. If an object is left on or around the keyboard area while closing the lid, the screen may crack.
- The device should not be used or stored near pets.
- The device must remain free of any writing, drawing, stickers, and labels.
- Heavy objects should never be placed on top of the device.
- Avoid getting the equipment wet or damp.
- Never lift the device by the screen or carry the device with the screen open.
- The device screen can be damaged if subjected to heavy objects, rough treatment, some cleaning solvents, and other liquids.

We have read and understand the information above. We understand that monitoring and enforcement of these policies and acceptable/safe use, including Internet practices, of school district property is the student and parent/guardian responsibility.

**Device Type:**  Chromebook  Charger  Bag  Hotspot

**Allowed Home:**  Yes  No

**Make:** \_\_\_\_\_ **TPS Number/IMEI Number (Hotspot):** \_\_\_\_\_ **Serial**  
**Number:** \_\_\_\_\_

**Student First Name:** \_\_\_\_\_

**Student Last Name:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Assigned Building Location:** \_\_\_\_\_

**Principal/Supervisor Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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***Office Use***

**Date Deployed:** \_\_\_\_\_ **Deployed by:** \_\_\_\_\_

**Date Returned:** \_\_\_\_\_ **Received by:** \_\_\_\_\_



## Our School Creed:

**At Joyce Kilmer School  
we will:**

**Be Responsible with our  
learning, our words, and  
our actions.**

**Be Relentless in our  
pursuit of being a  
positive example in my  
school and community**

# **Be Ready to know more, do more, and to LEAD!**

## Restorative Practices and Student Equity:

All students are expected to make positive choices and decisions daily. We will always address any disciplinary issues individually. We are also a Restorative Justice/Practices district/school:

**Restorative Justice is a theory of justice that emphasizes repairing the harm caused by negative behavior. It is best accomplished through cooperative processes that allow all willing stakeholders to meet, although other approaches are available when that is impossible. This can lead to transformation of people, relationships and communities.**

We use these practices to support student growth as citizens. We will use restorative circles to meet with students to “peel the layers” of the issue. We will also look at the ages of the students to ensure that we use developmentally appropriate practices for rewards and consequences are applied along with restorative practices when applicable.

The district Code of Conduct is also under board review. We follow the district guidelines and if we need clarification we discuss the incident with district personnel. At all times you as parents/caregivers will always be involved in the process: notification, outcomes, and if applicable meetings to reassure that we are being **fair and equitable for all students**.

We will utilize all supports:

Our Intervention and Referral Services Team: Academic, Behavioral, Attendance concerns referred to the team. We will meet with the teacher/staff member making the referral. We will ask what strategies were utilized to address the concern (contacting the parent once is NOT considered a strategy).

We will meet with the teachers, parents/caregiver, along with the team (as you are a part of the team) to support you and our student- if they are able- the student will also be a part of the team. They are the most important member of the team.

We will post the district Code of Conduct on our webpage as it stands currently and when the revised one becomes available.

## **Uniforms:**

**The district is a uniform-district.**

**Grades K-4: Light blue top and khaki bottom.**

**Grades 5-8: Light blue or white top and black bottom.**

**Skirts, khakis, colored jeans are permitted. Skirts must reach the fingertips of the child/student, torn jeans that show flesh are NOT permissible. We will contact home to bring a change of clothes. Students will not be refused an education for clothing violation- but they can be held back from school-based activities and trips.**

**We encourage the uniform-look for all students. If daily is an issue- then two-three times per week is acceptable. We will also have special dress down days. Every Friday IS NOT dress down day! :)**

## **Safety protocols for Covid-19:**

**Please see the Governor of New Jersey's executive order regarding mandatory masks for all school staff and students in public, private, and parochial schools:**

**"The Governor signed Executive Order (EO) 251, which will mandate masking in the indoor premises of all public, private, and parochial preschool, elementary, and secondary school buildings, with limited exceptions. The EO is effective on Monday, August 9, 2021."**

**All students must complete the Covid-screening via Powerschool BEFORE entering the school building. All students must wear masks (unless an approved physician's note indicates otherwise.) All students must adhere to the safety protocols within the school community. Classrooms will be equipped with plexiglass, hand sanitizer, and wipes. Students will be taught the expectations in the classrooms and by the school leadership.**

**Students who are sick and have symptoms of Covid must STAY HOME. Our school nurse will contact the parent/guardian for immediate pick up and wait in the wellness room before**

being dismissed. A negative Covid-19 test and quarantine must occur before returning. A letter and robocall will go out to either anyone who was in 6 ft...around the possible infected person for 15 minutes or more ....within a 24 hour period...48 hours before symptoms or test. (See the helpful flyer below).

See the district Reopening Plan under the "Health and Wellness Section" for further clarification. The plan can be located on the district webpage. If you are uncertain- contact the Nurse Mrs. Polizzi at the school.

# Close Contact in the Workplace: Think 6-15-24-48

## CLOSE CONTACT IN THE WORKPLACE

AS DEFINED BY THE CDC



The CDC has updated its definition of “close contact” and it is now referred to as the “6-15-24-48 analysis.” The updated guidance defines a “close contact” as someone who was:

- within 6 feet of an infected person
- for a cumulative total of 15 minutes or more
- over a 24-hour period
- starting from two days (48 hours) before illness onset (or, for asymptomatic patients, two days prior to test specimen collection) until the time the patient is isolated.

Support and Resources:

We have the pleasure of having a wonderful support team for academic and social emotional support:

[Rachel Saddler-Haslon](#)- School Counselor  
Stacey Weiss- School Counselor  
Carla Thomas - SAC (Substance Abuse Counselor)  
Walt Kelly- Climate and Culture Leader  
Eris Tunstall- Parent Liaison

While all of us are versed in supporting student academic and social/emotional needs- we still from time to time will suggest or recommend that families seek outside resources when in need.

The City of Trenton/State has organizations which also provide support:

PEI Kids

Mercer County

Thank you for taking the time to read and review this handbook.

Paula P. Bethea, Principal  
Dana Williamson, Vice Principal