

TRENTON BOARD OF EDUCATION

“Children Come First, niños son primeros.”

Dr. Fredrick H. McDowell Jr.
Superintendent of Schools



Jayne S. Howard
Chief Finance/Operations Officer
Board Secretary

Georgette H. Bowman, RPPO
Business Services Coordinator
609-656-4900, ext. 5446 phone * 609-278-3074 fax
gbowman@trenton.k12.nj.us

MEMORANDUM

To: All Principals

From: Jayne S. Howard, School Business Administrator/Board Secretary
Georgette H. Bowman, RPPO, Business Services Coordinator/Purchasing

Date: June 17, 2019

Subject: **2019-2020 General School Supply Orders**

Please submit your general supply orders for 2019-2020 school year. All orders are to be completed and submitted to the Purchasing Department by Friday, June 21st, 2019.

To obtain vendor information, please follow steps below:

- Please visit www.trenton.k12.nj.us
- Click on Departments, Business Office and Purchasing Office

The following item will **not** be ordered at this time; however, information will be forth coming:

- Paper

If you have any questions or concerns please contact Georgette H. Bowman at 656-5446 or e-mail gbowman@trenton.k12.nj.us.

C: Acting Superintendent
Principals
Leadership Team
Accounting Dept.