

NOVEMBER 16, 2020 REGULAR BOARD MEETING

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CONSIDERATION OF RESOLUTIONS

FINANCE & FACILITIES

a. Appropriation Transfers – September 2020

WHEREAS, N.J.S.A. 18A requires that the Board of Education approve appropriation transfers; and;

WHEREAS, the Superintendent has authorized the budget adjusted to reflect the appropriation transfers;

NOW, THEREFORE BE IT RESOLVED, that the Trenton Board of Education, does ratify the revised transfers approved by the Superintendent of Schools. (**Attachment A**)

b. A-148 Secretary's Report – September 2020

WHEREAS, pursuant to N.J.S.A. 18A-17-9, the Secretary of the Board of Education shall report to the Board at each regular meeting but no more than once each month, the amount of total appropriations and the cash receipts of each account, and the amount for which warrants have been drawn against each account and the amount of orders and contractual obligations been drawn against each account and the amount of orders and contractual obligations incurred and chargeable against each account since the date of the last report; and

WHEREAS, the Commissioner has prescribed that such reporting take place on Form A-148;

WHEREAS, in compliance with N.J.A.C. 6A:23-2.11©3, the secretary has certified that, as of the date of the report(s) no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education;

NOW, THEREFORE BE IT RESOLVED, that the Trenton Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting;

BE IT FURTHER RESOLVED, in compliance with N.J.A.C 6A:23-2.11©4, the Board of Education certifies that, after review of the secretary's monthly financial reports for September 2020, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment 3-B**)

c. A-149 Treasurer's Report – September 2020

WHEREAS, pursuant to N.J.S.A. 18A-17-31 et seq. boards of education are required to have the appointed position of Treasurer of School Monies; and

WHEREAS, the Treasurer shall serve in trust to receive and hold all school monies belonging to the district; and

WHEREAS, the Treasurer shall report to the Board of Education on a monthly basis on the Form A-149, which is prescribed by the Commissioner of Education;

NOW, THEREFORE BE IT RESOLVED, that the Trenton Board of Education, for the period ending September 30, 2020, upon the recommendation of the Superintendent of Schools, adopt the A-149 and cause it to become a part of the official minutes of this meeting. (**Attachment 3-C**)

d. Staff Travel

BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent of Schools, ratified staff attendance/participation in the following professional conferences, workshops, seminars or trainings with the requirements, that staff turn-key as required by administration those issues addressed at the approved professional development events which have relevance to improving instruction and/or operation of the school district.

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Agenda	Applicant	Position	School/Dept.	Purpose	Location	Date	Funds	Cost	GAAP Code
Nov.	Georgette Bowman	Business Svcs. Coord.	CSB	NJASBO – Green Cleaning, Energy Savings & Covid Strategies	Virtual	12/3/20	Board	\$50	11-000-251-580-0000-00-60
Nov.	Paul Lakarosky	Vice Principal	Dunn MS	PowerSchool online training	Virtual	Var	Board	\$1000	11-000-223-580-0000-00-10
Nov.	Austin Witter	Climate & Culture Specialist	Trenton Restorative Academy	PowerSchool online training	Virtual	12/7-18/20	Board	\$1000	11-423-200-610-0000-00-86

e. List of Bills

WHEREAS, N.J.S.A. 18A:19.1 and N.J.S.A.18:6-31 provides for the Board of Education to authorize the payment of bills; and
 WHEREAS, the Business Administrator/Board Secretary has reviewed the documentation supporting the attached lists of bills;
 NOW, THEREFORE BE IT RESOLVED, that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, authorize and approve the payment of bills on the attached lists for the Monday, September 28, 2020 Board meeting in the amount of **\$19,538,598.39**.
(Attachment 3-E – Bill List of 10/15/20)

f. Facilities Report - November 2020

BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent of Schools, approves School and Community Organizations to use Trenton Board of Education Facilities.

ORGANIZATION/ DEPT.	DATES OF USEAGE	DAY	FACILITY	TIME	PERMIT	TBOE or Outside Usage	MTG	PROG	Prof Dev	Recre	Other
City of Trenton - Mayor's State of the City	11/9/2020 Revised	Thursday	TCHS	6:30 PM - 8:30 PM	A16-10990	TBOE/ OUTSIDE					X

g. Out of District Placements – November 2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Out of District Placements.

Initials	Classification	Placement	Cost ESY	Cost School Year	COMMENTS	Gaap Code
		Brookfield Schools		\$792.12	18-19 Extraordinary service backbill	11-000-100-566-0000-0084
SH	Regular Ed	East Windsor School District		\$7,641.00	19-20 student homeless placement	11-000-100-561/2-0000-0084
UI	Regular Ed	East Windsor School District		\$4,584.60	19-20 student homeless placement	11-000-100-561/2-0000-0084
RI	Regular Ed	East Windsor School District		\$4,439.10	19-20 student homeless placement	11-000-100-561/2-0000-0084
		Pemberton School District		\$12,828.40	18-19 certified tuition adjustment	11-000-100-561/2-0000-0084
PJ	MD	Waynesboro School District		\$2,892.80	19-20 student court placement	11-000-100-567-0000-0084
		Willingboro School District		\$14,711.92	19-20 student homeless placement	11-000-100-561/2-0000-0084

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				\$47,889.94		
JM	Special MD	Archway School (88208001)	\$ -	\$41,419.80	20-21 Tuition	11-000-100-566-0000-0084
DR	Special ED	BCSSSD - Lumberton (050605055)	\$ -	\$37,399.00	20-21 Tuition	11-000-100-565-0000-0084
AH	Special ED	BCSSSD - Westampton (050605030)		\$34,827.26	20-21 Tuition	11-000-100-565-0000-0084
LC	Special MD	Essex Valley School		\$59,369.31	20-21 Tuition	11-000-100-566-0000-0084
CP	Regular ED	Ewing School District	\$ -	\$15,927.00	20-21 Tuition	11-000-100-561/2-0000-0084
IP	Regular ED	Ewing School District	\$ -	\$15,927.00	20-21 Tuition	11-000-100-561/2-0000-0084
RP	Special ED	Hampton Academy (068251001)	\$ -	\$55,201.64	20-21 Tuition	11-000-100-566-0000-0084
DH	Special ED	Pineland Learning Center	\$ -	\$46,971.00	20-21 Tuition	11-000-100-561/2-0000-0084
HO	Special MD	Pineland Learning Center		\$49,427.00	20-21 Tuition	11-000-100-566-0000-0084
OA	Regular ED	Somerset County Educational Services Commission	\$ -	\$38,162.00	20-21 Tuition	11-000-100-565-0000-0084
AA	Special CMI	Titusville Academy (228316001)	\$ -		20-21 Tuition	11-000-100-566-0000-0084
YB	Special ED	Titusville Academy (228316001)	\$ -		20-21 Tuition	11-000-100-566-0000-0084
BB	Special ED	Titusville Academy (228316001)	\$5,490.00		20-21 Tuition	11-000-100-566-0000-0084
DB	Special MD	Titusville Academy (228316001)	\$5,490.00		20-21 Tuition	11-000-100-566-0000-0084
CB	Special ED	Titusville Academy (228316001)	\$ -		20-21 Tuition	11-000-100-566-0000-0084
SB	Special ED	Titusville Academy (228316001)	\$5,490.00		20-21 Tuition	11-000-100-566-0000-0084
GC	Special ED	Titusville Academy (228316001)	\$5,490.00		20-21 Tuition	11-000-100-566-0000-0084
AC	Special ED	Titusville Academy (228316001)	\$5,490.00		20-21 Tuition	11-000-100-566-0000-0084
KC	Special ED	Titusville Academy (228316001)	\$5,490.00		20-21 Tuition	11-000-100-566-0000-0084
EC	Special MD	Titusville Academy (228316001)	\$ -		20-21 Tuition	11-000-100-566-0000-0084
NC	Special MD	Titusville Academy (228316001)	\$ -		20-21 Tuition	11-000-100-566-0000-0084
CC	Special MD	Titusville Academy (228316001)	\$5,490.00		20-21 Tuition	11-000-100-566-0000-0084
JD	Special OHI	Titusville Academy (228316001)	\$5,490.00		20-21 Tuition	11-000-100-566-0000-0084
JD	Special MD	Titusville Academy (228316001)	\$5,490.00		20-21 Tuition	11-000-100-566-0000-0084
TF	Special OHI	Titusville Academy (228316001)	\$5,490.00		20-21 Tuition	11-000-100-566-0000-0084
KF	Special SLD	Titusville Academy (228316001)	\$5,490.00		20-21 Tuition	11-000-100-566-0000-0084
TG	Special ED	Titusville Academy (228316001)	\$5,490.00		20-21 Tuition	11-000-100-566-0000-0084
JG	Special CI	Titusville Academy (228316001)	\$ -		20-21 Tuition	11-000-100-566-0000-0084
IH	Special MD	Titusville Academy (228316001)	\$5,490.00		20-21 Tuition	11-000-100-566-0000-0084
DH	Special MD	Titusville Academy (228316001)	\$5,490.00		20-21 Tuition	11-000-100-566-0000-0084
DI	Special ED	Titusville Academy (228316001)	\$5,490.00		20-21 Tuition	11-000-100-566-0000-0084
AI	Special ED	Titusville Academy (228316001)	\$5,490.00		20-21 Tuition	11-000-100-566-0000-0084
DJ	Special CMI	Titusville Academy (228316001)	\$5,490.00		20-21 Tuition	11-000-100-566-0000-0084
LJ	Special ED	Titusville Academy (228316001)	\$5,490.00		20-21 Tuition	11-000-100-566-0000-0084

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NJ	Special CMI	Willingboro Public School District		\$4,719.14	20-21 Tuition	11-000-100-561/2-0000-0084
TR	Regular Ed	Willingboro Public School District		\$3,963.96	20-21 Tuition	11-000-100-561/2-0000-0084
ZR	Regular Ed	Willingboro Public School District		\$3,963.96	20-21 Tuition	11-000-100-561/2-0000-0084
MB	Regular ED	Woodstown-Pilesgrove Regional School District Bd of Ed	\$ -	\$14,555.00	20-21 Tuition	11-000-100-561/2-0000-0084
		TOTAL		\$258,030.00	\$517,612.95	

h. Acceptance of Donations

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, accepts funding from the following generous donors:

DONOR	GIFT	RECIPIENT	PLANNED USE FOR DONATION
Feed the Children	350 Drawstring bags; 350 Emotional Support cards	Student Services – Family and Community Engagement	School supplies and material for students
Homefront	50 Bookbags and supplies	Student Services – Family and Community Engagement	School supplies and material for students
Shine and Inspire	250 Hygiene Packages	Student Services – Family and Community Engagement	Care packages for displaced families
Educational Testing Services	1000 Books	Student Services – Family and Community Engagement	Literacy for Kindergarten students
Trenton Corrugated Products	2000 Brand New Marching Band Shoes, Size 4.5 to 12, Value \$75,000	Chief Academic Office	Visual and Performing Arts Students

i. Approval of QSAC District Improvement Plan

BE IT RESOLVED; that the TRENTON BOARD OF EDUCATION, upon the recommendation of the Superintendent of Schools, approves the Resolution for the **QSAC District Improvement Plan** in the areas of Instruction & Program and Operations, to submitted to the County Office of Education by November 22, 2020. (**Attachment 3-I**)

j. Joint Transportation Agreement with Princeton Public Schools for 2020-2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the 2020/2021 school year Joint Transportation Agreement between Princeton Public Schools and Trenton Board of Education for the provision of transportation services for one student to East Mountain School on route EM01. Princeton Public Schools will pay Trenton Public Schools the cost of \$75.00 per diem.

k. Joint Transportation Agreement with South Brunswick Board of Education for 2019-2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the 2019/2020 Contractual Agreement between South Brunswick Board of Education and the Trenton Board of Education for the provision of transportation services for Special Education, one homeless student on route BA10 in the amount of **\$130.20**.

BE IT FURTHER RESOLVED: that the Trenton Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant. Account Code: 11-000-270-515-0000-00-65

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l. Joint Transportation Agreement with Mount Laurel Board of Education for 2020-2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the 2020/2021 Contractual Agreement between Mount Laurel Board of Education and the Trenton Board of Education for the provision of transportation services for Special Education, one homeless student on route #SVW12 in the amount of **\$6,646.52**.

BE IT FURTHER RESOLVED: that the Trenton Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant. Account Code: 11-000-270-515-0000-00-65

m. Joint Transportation Agreement with Delsea Regional Board of Education for 2020-2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the 2020/2021 Contractual Agreement between Delsea Regional Board of Education and the Trenton Board of Education for the provision of transportation services for Special Education, two DPP&P placed students on route #SPO4 in the amount of **\$25,380.00**.

BE IT FURTHER RESOLVED: that the Trenton Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant. Account Code: 11-000-270-515-0000-00-65

n. Revised Resolution to Approve the George Washington Carver Education Foundation to Develop, Coordinate and Facilitate the TPS Early College Program

BE IT RESOLVED: that the Trenton Board of Education upon the recommendation of the Superintendent of Schools, approves the George Washington Carver Education Foundation to develop, coordinate and facilitate the TPS Early College Summer Bridge Program from September 29, 2020 through June 30, 2021 at a cost not to exceed **\$32,000.00**. *This item was originally Board approved on September 28, 2020 agenda. The revision is needed to change the GAAP Code.*

BE IT FURTHER RESOLVED; that the Trenton Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant. Account Code:15-190-100-320-0000-00-05

o. Resolution to Purchase PowerSchool Forms Module: E-Collect Forms

Whereas, the district implemented PowerSchool as the Student Information System in 2010; and

Whereas, the district continues to utilize PowerSchool to collect, store and report on all of its core student data functions; and

Whereas, the district seeks to communicate with and collect data from families in an efficient manner that minimizes the use of paper; and

Whereas, PowerSchool has a tool, ecollect forms that will provide the district with the capacity to create forms within the SIS and use them to collect annual parent forms such as: Acceptable Use Policy, Student Code of Conduct Acknowledgement, Photo Release, update of contact information and others; now therefore

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves a Professional Services Contract with PowerSchool Group, LLC to provide PowerSchool's E-Collect Forms module. E-Collect forms will allow the district to

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implement online forms within the student information system and support more effective communication with parents, at a cost not to exceed **\$15,000.00**.

BE IT FURTHER RESOLVED; that the Trenton Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant. Account Code: 20-477-200-610-0000-21-82

p. Resolution to Apply for the NJDOE and New Jersey School Development Authority School Security Grant

Whereas, the purpose of the School Security Grant is to support the compliance of the Alyssa's Law and enhance selected school security infrastructure improvement prescribed in N.J.S.A. 18 A:7G-5. The project period is from– July 1, 2020 and ending on June 30, 2021. Now therefore

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the application and receipt of \$666,954.00 if awarded for the School Security Grant.

q. Approval of School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves School Self-Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act* for the period July 1, 2019 to June 30, 2020, to be submitted to the NJ Department of Education. (**Attachment 3-Q**)

r. Resolution to Approve Revised District Goals for 2020-2021

Be it Resolved that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Revised District Goals for 2020-2021:

TRENTON PUBLIC SCHOOLS 2020-21 DISTRICT GOALS

1. **Student Achievement and Growth:** We will continue to monitor and support student achievement across the district for all students.
 - a. By June 2021, for all grades 3-11, the Trenton Public Schools will improve student achievement outcomes, as measured by an increase in the pass rate of at least two percentage points, either by grade band or cohort, on the NJSLA assessments in mathematics and English Language Arts over the 2019 baseline scores
 - b. By June 2021, 75% of all K-12 students will demonstrate improved academic growth as measured by performance on content-related assessments in ELA and Mathematics compared to baseline data from the start of the school year
 - c. By June 2021, increase the numbers of 9th-grade students that complete and earn credit for core academic course work (English, Math, Science, and or Social Studies) who are on track to graduate with their cohort
 - d. Research and develop programming designed to address the needs of that population of students that have been identified as gifted and talented (academically advanced) at the elementary level for 2021-2022
 - e. By June 2021, effectively address all recommendations from the Special Education Audit completed by the Public Consulting Group, June 2018

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- f. [By March 2021, establish a committee process that engages the community, district leaders, and stakeholders to collectively develop a plan supporting and enhancing ELL / Bilingual programming. \(new 11/16/2020\)](#)
2. **District Technology and Virtual Learning:** We will continue to support students, staff, and the community with effective virtual learning and attendance.
 - a. Ensure that all students can participate in virtual learning by providing all students with a Chromebook and arranging for internet access when access is a challenge
 - b. Establish procedures and practices to ensure that we have an average daily student participation rate of 80% in virtual classes
 - c. Evaluate remote instructional platforms and instructional programs for their effectiveness toward their intended outcomes
 - d. Develop and implement a strategy (strategies) to identify and address learning loss/gaps resulting from remote/hybrid instruction
3. **Improving School Climate:** We will continue to expand Social Emotional Learning Practices for all students, as measured by the reduction of chronic absenteeism, in/out of school suspensions, and HIB incidents through:
 - a. Developmentally appropriate school schedules
 - b. Professional development that empowers all staff to identify and assess the impact that Adverse Childhood Experiences (ACES), Unconscious bias, and racism may have on teaching and learning
 - c. Professional development in Restorative Justice and the development of a revised Student Code of Conduct
 - d. Administration of a climate and culture survey for students, staff, and the community. Results of the study to establish a baseline to gauge improvements in the district's climate and culture
4. **Communication / Community Relations:** We will continue to improve communication within the district to our stakeholders and seek to include them in the district's future planning through
 - a. engagement with NJSBA and the development of a 5-Year Strategic Plan that integrates the community's expectations and goals
 - b. Strengthening and enhancing the home-school connection, including
 - i. establishing PTOs at all schools,
 - ii. emphasizing the full utilization of school/district websites, and
 - iii. supporting parents to use ParentPortal / PowerSchool to better monitor student progress, engage with instruction, grades, and encourage communication with teachers.
 - c. Host quarterly Town Hall meetings to engage the community in discussions on improvement and current initiatives
 - d. Strengthen communication between members of the Board of Education and the Office of the Superintendent, specifically regarding events occurring in the district
 - e. Address language translation barriers at public meetings
 - f. Make Channel 19 operational with programming and public notices

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- g. Develop, post, and advertise a series of webinars designed to provide parents with helpful information on topics like ACES, financial management, and parenting tips concerning learning

5. **Financial Management and Facilities:** We will continue to ensure that the budget provides for all students in the district while maintaining fiscal responsibility and maintaining safe, healthy, and clean facilities that reflect high standards for learning and foster District pride.

a. Strategies for Finance to include:

- i. Ensure the budget adequately supports the district's mission, vision, and goals
- ii. Review monthly budget reports and make appropriate adjustments as needed
- iii. Continue to seek grants and partnerships aligned to improving student learning.
- iv. Implement online purchasing for all schools and departments
- v. Explore automated systems to improve the management of staff attendance
- vi. The school district will receive the Certificate of Excellence in Financial Reporting issued by the Association of School Business Officials International for the 2019-20 CAFR. Evidence of completion will include the application, award of a certificate, and all documentation necessary to be granted the award.
- vii. Continue meeting with the Trenton Education Foundation to actively seek to develop and implement a plan to encourage private industry to initiate at least five new business partnerships that will support student learning in various areas.

b. Strategies for Facilities to include:

- i. Develop and sustain a strategy to continually maintain, improve, and enhance District Facilities.
- ii. To address COVID-19 concerns.
- iii. Provide a healthy and safe environment by ensuring that facilities are cleaned and sanitized daily
- iv. Provide hand sanitizers, PPEs, and temperature taking devices.
- v. Install signage and barrier protection

c. Seek partnerships between the City and Civic groups to establish an "Adopt a School Beautification Program."