

# **MAY 26, 2020 REGULAR BOARD MEETING**

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## CONSIDERATION OF RESOLUTIONS

### FINANCE & FACILITIES

#### a. Appropriation Transfers – March 2020

WHEREAS, N.J.S.A. 18A requires that the Board of Education approve appropriation transfers; and;

WHEREAS, the Superintendent has authorized the budget adjusted to reflect the appropriation transfers;

NOW, THEREFORE BE IT RESOLVED, that the Trenton Board of Education, does ratify the transfers approved by the Superintendent of Schools. (**Attachment 3-A**)

#### b. A-148 Secretary's Report – March 2020

WHEREAS, pursuant to N.J.S.A. 18A-17-9, the Secretary of the Board of Education shall report to the Board at each regular meeting but no more than once each month, the amount of total appropriations and the cash receipts of each account, and the amount for which warrants have been drawn against each account and the amount of orders and contractual obligations been drawn against each account and the amount of orders and contractual obligations incurred and chargeable against each account since the date of the last report; and

WHEREAS, the Commissioner has prescribed that such reporting take place on Form A-148;

WHEREAS, in compliance with N.J.A.C. 6A:23-2.11©3, the secretary has certified that, as of the date of the report(s) no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education;

NOW, THEREFORE BE IT RESOLVED, that the Trenton Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting;

BE IT FURTHER RESOLVED, in compliance with N.J.A.C 6A:23-2.11©4, the Board of Education certifies that, after review of the secretary's monthly financial reports for March 2020, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment 3-B**)

#### c. A-149 Treasurer's Report – March 2020

WHEREAS, pursuant to N.J.S.A. 18A-17-31 et seq. boards of education are required to have the appointed position of Treasurer of School Monies; and

WHEREAS, the Treasurer shall serve in trust to receive and hold all school monies belonging to the district; and

WHEREAS, the Treasurer shall report to the Board of Education on a monthly basis on the Form A-149, which is prescribed by the Commissioner of Education;

NOW, THEREFORE BE IT RESOLVED, that the Trenton Board of Education, for the period ending March 31, 2020, upon the recommendation of the Superintendent of Schools, adopt the A-149 and cause it to become a part of the official minutes of this meeting. (**Attachment 3-C**)

#### d. List of Bills

WHEREAS, N.J.S.A. 18A:19.1 and N.J.S.A.18:6-31 provides for the Board of Education to authorize the payment of bills; and

WHEREAS, the Business Administrator/Board Secretary has reviewed the documentation supporting the attached lists of bills;

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NOW, THEREFORE BE IT RESOLVED, that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, authorize and approve the payment of bills on the attached lists for the Tuesday, May 26, 2020 Board meeting in the amount of **\$27,845,029.89**. (**Attachment 3-D – Bill List of 4/30/20 & 5/15/20**)

### e. Out of District Placements – May 2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the **Out of District Placements**

Initials	Placement	Cost School Year	Extraordinary Services School Year	Out of County Fees	COMMENTS	GAAP Code
	Bancroft	\$535.83			2018-2019 Certified Tuition Audit Adjustment	11-000-100-566-0000-0084
KA	BCSSSD	\$17,187.93		\$1,333.33	19-20 Tuition Program change and Out of County Fee	11-000-100-565-0000-00-84
NG	Bonnie Brae	\$44,690.00			19-20 State Placed Tuition	11-000-100-566-0000-0084
KB	Burlington Twp Schools	\$5,390.64			19-20 State placed tuition	11-000-100-561-0000-0084
	Daytop 2018-2019 Certified Tuition Audit Adjustment	\$11,012.40			2018-2019 Certified Tuition Audit Adjustment	11-000-100-566-0000-0084
	Edison Twp Public Schools 2018-2019 Tution back bill/Adj	\$11,676.60				11-000-100-562-0000-0084
AH	Hampton Academy	\$26,647.50			19-20 Tuition	11-000-100-566-0000-0084
MM	Katzenbach	\$27,189.00			19-20 Tuition	11-000-100-569-0000-0084
MK	Mercer Elementary		\$14,430.00		19-20 1:1 aide cost	11-000-217-320-0000-0084
AK	Mercer Elementary	\$20,655.00			19-20 Tuition	11-000-100-565-0000-00-84
MS	Mercer Elementary	\$22,695.00			19-20 Tuition	11-000-100-565-0000-00-84
JS	Mercer Elementary		\$36,075.00		19-20 1:1 aide cost	11-000-217-320-0000-0084
YO	Mercer Elementary		\$28,665.00		19-20 1:1 aide cost	11-000-217-320-0000-0084
EC	Mercer Elementary		\$25,155.00		19-20 1:1 aide cost	11-000-217-320-0000-0084
EC	Mercer Elementary		\$25,155.00		19-20 1:1 aide cost	11-000-217-320-0000-0084
	New Roads 2018-2019 Certified Tuition Audit Adjustment	\$5,558.86			2018-2019 Certified Tuition Audit Adjustment	11-000-100-566-0000-0084
	Ranch Hope 2018-2019 Certified Tuition Audit Adjustment	\$38,358.25			2018-2019 Certified Tuition Audit Adjustment	11-000-100-566-0000-0084
SP	Thomas Rubino Academy (213105030)	\$7,488.00			19-20 Tuition	11-000-100-561-0000-0084
JA	Thomas Rubino Academy (213105030)	\$7,488.00			19-20 Tuition	11-000-100-561-0000-0084
AB	Thomas Rubino Academy (213105030)	\$9,360.00			19-20 Tuition	11-000-100-561-0000-0084
DD	Thomas Rubino Academy (213105030)	\$9,360.00			19-20 Tuition	11-000-100-561-0000-0084
JE	Thomas Rubino Academy (213105030)	\$9,360.00			19-20 Tuition	11-000-100-561-0000-0084
TJ	Thomas Rubino Academy (213105030)	\$9,360.00			19-20 Tuition	11-000-100-561-0000-0084
DE	Thomas Rubino Academy (213105030)	\$1,213.54			19-20 Tuition Correction	11-000-100-562-0000-0084
OR	Thomas Rubino Academy (213105030)	\$1,213.54			19-20 Tuition Correction	11-000-100-562-0000-0084
ZW	Titusville Academy (228316001)	\$1,105.16			19-20 Tuition Correction	11-000-100-566-0000-0084

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	<b>TOTALS</b>	\$287,545.25	\$129,480.00	\$1,333.33		

**f. Acceptance of Donations**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, accepts funding from the following generous donors:

<b>DONOR</b>	<b>GIFT</b>	<b>RECIPIENT</b>	<b>PLANNED USE FOR DONATION</b>
Educational Testing Service & Institute for Student Achievement	Labor & Materials valued at approximately \$4,000	Trenton Public Schools	Copying and distribution of learning packets for student use at home during the Coronavirus Pandemic
National Inventors Hall of Fame and Nordson Corporation	Elevate at Home STEM Kits valued at \$12,500	District Students (2 <sup>nd</sup> – 5 <sup>th</sup> Grade)	2020 Summer Enrichment Programming

**g. Resolution to Rescind U Got Brains Champion Schools Program**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, rescinds the U Got Brains Champion Schools Program for the 2019-2020 school year. This program was to be funded through a Board-approved donation (February 24, 2020), which was never received.

**h. Resolution for Emergency Contract – United Steamway Systems, Inc.**

WHEREAS, the Trenton BOE (hereinafter referred to as the Board) entered into a contract per N.J.A.C. 18A:18A-7 Emergency Contract with the following vendor:

UNITED STEAMWAY SYSTEMS, INC.

To perform emergency

- District-wide kitchen exhaust system cleaning

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the increase in emergency services affecting the health or safety of occupants of various schools, and payment for services to the vendor noted above. The proposed scope of work shall be at an amended cost not to exceed **\$22,300.00**.

Account Code: 11-000-261-420-0000-00-61

**i. Resolution for the School Based Youth Services Program (SBYSP) at TCHS to Accept Funding from the State of New Jersey**

Whereas, the Trenton SBYSP at TCHS seeks permission to accept funding from the State of New Jersey, Department of Law and Public Safety (LPS), Juvenile Justice Commission (JJC) for 2020 Summer Expansion Programming at Trenton Central High School, and;

Whereas, the TBOE SBYSP at TCHS, with prior TBOE approval, submitted a proposal to provide positive youth development activities to at-risk youth during the summer months when they are not in school, and;

Whereas, the overall function of the Trenton SBYSP is to minimize the barriers associated with student educational success by offering free and confidential, on-site, supportive services, including Mental Health Services, Expectant and Parenting Teen Education and Support, and Positive Youth Development Activities and,

Whereas, LPS JJC funding shall be used to design new and enhance current transitional support services for the 2020-2021 school year through the integration of health promotion, competence building, positive

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youth development, preventive and supportive strategies to reduce risks, and enhancement of protective factors for participating students.

Therefore, be it resolved that the Trenton Board of Education approves the Trenton SBYSP to accept funding from the State of New Jersey, Department of Law and Public Safety (LPS), Juvenile Justice Commission (JJC) for 2020 Summer Expansion Programming at Trenton Central High School in the amount of **\$19,687.00**.

**j. Request for Proposal (RFP) for Prospective Organizations to Provide Substance Abuse Services for Students for the 2020-2021 School Year**

BE IT RESOLVED: that Trenton Board of Education, upon the recommendation from the Superintendent of Schools, authorize the School Business Administrator/Purchasing Agent to prepare or have prepared a **Request for Proposal** for organizations to provide substance abuse services for students, which shall include all items set forth in 18:18A-4.4.

**k. Renewal of Contract Award for RFP #1920-16 for Prospective Organization to Provide Home Instruction to Trenton Public School Students in a Hospital Setting for 2020-2021**

WHEREAS, pursuant to the Public School Contract Law and the New Jersey Statutes Title 18A:18A-42. The School Business Administrator/Board Secretary may negotiate terms for a renewal of contract proposal and present such negotiated proposal to the Board of Education. All multi-year contracts and renewals are subject to the availability and appropriation annually of sufficient funds as may be needed to meet the extended obligation.

WHEREAS, funds will be made available from the following Account: 11-150-100-320-0000-00-84

NOW, THEREFORE, BE IT RESOLVED, that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, awards a contract renewal to American Tutor, Inc. at a cost not to exceed **\$150,000.00**.

BE IT FURTHER RESOLVED; that the Trenton Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

**l. Renewal of Contract Award for RFP #1920-17 for Prospective Organization to Provide Nursing Services for 2020-2021**

WHEREAS, pursuant to the Public School Contract Law and the New Jersey Statutes Title 18A:18A-42. The School Business Administrator/Board Secretary may negotiate terms for a renewal of contract proposal and present such negotiated proposal to the Board of Education. All multi-year contracts and renewals are subject to the availability and appropriation annually of sufficient funds as may be needed to meet the extended obligation.

WHEREAS, funds will be made available from the following Account: 11-000-213-330-0000-00-00-56

NOW, THEREFORE, BE IT RESOLVED, that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, awards a contract renewal to Bayada Home Health Care at a cost not to exceed **\$575,000.00**.

BE IT FURTHER RESOLVED; that the Trenton Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

**m. Renewal of Contract Award for RFP #1920-18 for Chief Medical Examiner for 2020-2021**

WHEREAS, pursuant to the Public School Contract Law and the New Jersey Statutes Title 18A:18A-42. The School Business Administrator/Board Secretary may negotiate terms for a renewal of contract

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proposal and present such negotiated proposal to the Board of Education. All multi-year contracts and renewals are subject to the availability and appropriation annually of sufficient funds as may be needed to meet the extended obligation.

WHEREAS, funds will be made available from the following Account: 11-000-213-330-0000-00-00-56

NOW, THEREFORE, BE IT RESOLVED, that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, awards a contract renewal to Dr. Jacqueline B. Gettys at a cost not to exceed **\$48,000.00**.

BE IT FURTHER RESOLVED; that the Trenton Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

n. **Renewal of Contract Award for RFP #1920-23 for Prospective Organization to Provide Virtual Online Courses for High School Students for 2020-2021**

WHEREAS, pursuant to the Public School Contract Law and the New Jersey Statutes Title 18A:18A-42. The School Business Administrator/Board Secretary may negotiate terms for a renewal of contract proposal and present such negotiated proposal to the Board of Education. All multi-year contracts and renewals are subject to the availability and appropriation annually of sufficient funds as may be needed to meet the extended obligation.

WHEREAS, funds will be made available from the following Account: 15-190-100-320-0000-00-04; 15-190-100-320-0000-00-05; 15-190-100-320-0000-00-35; 11-423-100-320-0000-00-86

NOW, THEREFORE, BE IT RESOLVED, that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, awards a contract renewal to Odysseyware (Glynlyon, Inc.), at a cost not to exceed **\$250,000.00**.

BE IT FURTHER RESOLVED; that the Trenton Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

o. **Renewal of Contract Award for RFP #1920-25 for Prospective Organization to Provide Staffing for 1:1 and Bus Aides & Substitute Services for Teachers, Paraprofessionals and Secretaries for 2020-2021**

WHEREAS, pursuant to the Public School Contract Law and the New Jersey Statutes Title 18A:18A-42. The School Business Administrator/Board Secretary may negotiate terms for a renewal of contract proposal and present such negotiated proposal to the Board of Education. All multi-year contracts and renewals are subject to the availability and appropriation annually of sufficient funds as may be needed to meet the extended obligation.

WHEREAS, funds will be made available from the following Account: 11-000-251-330-0000-00-52; 11-190-100-320-0000-00-52; 11-000-217-320-0000-00-84

NOW, THEREFORE, BE IT RESOLVED, that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, awards a contract renewal to ESS Northeast, LLC. (Source4Solutions, LLC) at a cost not to exceed **\$5,500,000.00**.

BE IT FURTHER RESOLVED; that the Trenton Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

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p. **Resolution to Renew the Partnership Between Trenton Board of Education and Monmouth Ocean Educational Services Commission for 2020-2021**

WHEREAS, pursuant to the Public School Contract Law and the New Jersey Statutes Title 18A:18A-42. The School Business Administrator/Board Secretary may negotiate terms for a renewal of contract proposal and present such negotiated proposal to the Board of Education. All multi-year contracts and renewals are subject to the availability and appropriation annually of sufficient funds as may be needed to meet the extended obligation.

WHEREAS, funds will be made available from the following Account: 11-000-251-330-0000-00-52; 11-190-100-320-0000-00-52; 11-000-217-320-0000-00-84

NOW, THEREFORE, BE IT RESOLVED, that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, awards a contract renewal to MOESC at a cost not to exceed **\$1,800,000.00**.

q. **Resolution to Amend the Carl D. Perkins Grant to Reallocate Funds for Trenton High School CTE Programs**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves amending activities for staff and students that limit social distancing. Due to COVID-19, CTE program trips, events, and traveling activities were reallocated to student supplies.

***The total Carl D. Perkins Grant award of \$246,340.00 will remain the same for the period July 1, 2019, to June 30, 2020.***

r. **Resolution to Apply for the Coronavirus Aid, Relief and Economic Security (CARES) Elementary and Secondary School Emergency Relief Fund**

Whereas, the core purpose of the CARES Elementary and Secondary School Emergency Relief Fund is to provide direct funds to school districts and provide funding to support areas impacted by the disruption and closure of schools from COVID-19. The project period is from March 13, 2020 to September 30, 2022. Now therefore,

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the application and receipt of **\$4,717, 035.00** if awarded of the CARES Elementary and Secondary School Emergency Relief Fund.

s. **Resolution to Approve Purchase of School Buses from South Brunswick Board of Education**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the purchase of school buses from the South Brunswick Board of Education. The District will purchase three (3) 2017 54-passenger school buses at a total cost of **\$192,000.00**.

BE IT FURTHER RESOLVED; that the Trenton Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.  
Account Codes: 12-000-270-733-0000-00-65 and 12-000-270-734-0000-00-65

t. **Resolution to Approve the District's Health-Related School Closure - Emergency Preparedness Plan**

Resolution to approve the District's Health-Related School Closure - Emergency Preparedness Plan. Pursuant to P.L. 2020, c.27, the revised plan must be approved by the district board of education and submitted to the Mercer County Office of Education. The plans is designed to address continuity of critical school services such as remote instruction, special education and related services, and nutrition benefits.  
**(Attachment 3-T)**

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### **u. Resolution to Submit and Accept the 2020 Safety Grant Program Award**

**BE IT RESOLVED:** that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution to Submit and Accept the 2020 Safety Grant Program Award in the amount of **\$101,555.00**. The grant plan is to apply upgrades to existing facilities and safety maintenance items, building deficiencies and vital professional development and training. Grant period is July 1, 2020 through June 30, 2021.