

TRENTON BOARD OF EDUCATION
108 North Clinton Avenue
Trenton, New Jersey 08609
ANNUAL ORGANIZATION MEETING MINUTES
Thursday – May 16, 2019 – 5:30 P.M.

Completed May 24, 2019
Convened at 5:30 P.M.

Call to Order

Jayne S. Howard, Business Administrator/Board Secretary, called the meeting to order at 5:30 p.m.

Pledge of Allegiance

Ms. Howard led the salute to the flag.

New Jersey Sunshine Law - Read by James J. Rolle, Jr., General Counsel/Labor Officer

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on.

On the rules of this act, the Trenton Board of Education has caused notice of this meeting by publicizing the date, time and place, therefore posted in the Central Services Building, 108 North Clinton Avenue, City Clerk's Office, City Hall and the Times. Anyone whose name is on the mailing list should receive a notice.

Formal action will take place at this meeting.

Superintendent of Schools – Fredrick H. McDowell Jr. – present

Swearing In of Reappointed Board Members

Mr. Rolle performed the swearing in of Ms. Sadé Williams and Ms. Taraun McKnight.

Roll Call for Attendance

Present:

Gene Bouie
Addie Daniels-Lane
Fiah Kwesseu
Yolanda Marrero-Lopez
Taraun McKnight – arrived at 5:40 p.m.
Gerald Truehart II
Sadé Williams

Nomination and Election of President

Ms. Howard stated that the floor is open for nominations to the office of President. Ms. Marrero-Lopez nominated Addie Daniels-Lane for President; Ms. Williams nominated Gerald Truehart. Roll Call votes were taken, with Ms. Daniels-Lane elected as the 2019-2020 Board President.

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<u>ROLL CALL for Ms. Daniels-Lane</u>	YES	NO	ABSTAIN
Gene Bouie	X		
Addie Daniels-Lane	X		
Fiah Kwesseu	X		
Taraun McKnight	not present for vote		
Yolanda Marrero-Lopez	X		
Gerald Truehart		X	
Sadé Williams		X	

<u>ROLL CALL for Mr. Truehart</u>	YES	NO	ABSTAIN
Gene Bouie		X	
Addie Daniels-Lane		X	
Fiah Kwesseu		X	
Taraun McKnight	not present for vote		
Yolanda Marrero-Lopez		X	
Gerald Truehart	X		
Sadé Williams	X		

Ms. Howard congratulated Ms. Daniels-Lane on her election as Board President. Ms. Daniels-Lane thanked the Board for the opportunity to serve and for the confidence they have placed in her. She expressed her commitment to the District. She also observed there have been several changes to the Board, and she thanked Heather Watson and Lucy Vandenberg for their past service. She also thanked Gene Bouie for his tenure as Board President.

Ms. Daniels-Lane welcomed two new Board Members in the process of being appointed, Ms. Jeannie Weakliem and Ms. Emily Hernandez, and she looked forward to their participation.

Nomination and Election of Vice President

Ms. Howard stated that the floor is open for nominations to the office of Vice President. Ms. Kwesseu nominated Gene Bouie for Vice President; Mr. Truehart nominated Taraun McKnight. A Roll Call vote was taken, with Ms. McKnight elected as the 2019-2020 Board Vice President.

<u>ROLL CALL for Ms. McKnight</u>	YES	NO	ABSTAIN
Gene Bouie		X	
Addie Daniels-Lane		X	
Fiah Kwesseu		X	
Taraun McKnight	X		
Yolanda Marrero-Lopez	X		
Gerald Truehart	X		
Sadé Williams	X		

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Ms. Howard congratulated Ms. McKnight on her election as Board Vice President. Ms. McKnight thanked the Board for its vote of confidence; and she also congratulated Ms. Daniels-Lane and stated she looks forward to working with her. She looked forward to improving the process and the quality of services provided to the students.

Adoption Of Agenda

Ms. Daniels-Lane stated that the Business Agenda was reviewed at the Operations Committee meeting on May 15. The majority of items on the agenda encompass standard operational mandates for Type I Districts, with an appointed Board. Ms. Daniels-Lane said these votes must take place by law in May. Motion was made by Ms. Marrero-Lopez and seconded by Mr. Bouie to adopt the agenda. The agenda was adopted by all Board Members present.

<u>ROLL CALL</u>	YES	NO	ABSTAIN
Gene Bouie	X		
Addie Daniels-Lane	X		
Fiah Kwesseu	X		
Taraun McKnight	X		
Yolanda Marrero-Lopez	X		
Gerald Truehart	X		
Sadé Williams	X		

BOARD MEMBER COMMENTS

Mr. Bouie expressed thanks for being allowed to serve as Board President for two terms, and he thanked Ms. Daniels-Lane and Ms. McKnight on their new assignments.

Mr. Truehart thanked the Board for its confidence in having him serve as Board Vice President, and he congratulated Ms. Daniels-Lane and Ms. McKnight. He also thanked Mr. Bouie for his leadership on the Board.

PUBLIC PARTICIPATION

Ms. Naomi Johnson-Lafleur, Trenton Education Association (TEA), wished to remind the Board of the District's business. She thanked Ms. Daniels-Lane for her response to an email she had sent regarding the Trenton Global Academy (TGA), and she expressed concern with the establishment of the program in its proposed location. Ms. Johnson-Lafleur also said that not many of the staff members being assigned to the TGA speak Spanish, and she said this could present a problem in case of an emergency. She also stated it does not serve the students well.

Ms. Janice Williams, TEA Grievance Chair, agreed with Ms. Johnson-Lafleur. She stated the Board voted for the TGA without having adequate information. Ms. Williams expressed concern with the Board's handling of her increment withholding. She also felt that too much money is spent on attorneys.

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TEA President Ms. Twanda Taylor congratulated Ms. Daniels-Lane and Ms. McKnight. She said the District needs to practice wait time, to stop and reflect. She also asked for collaboration.

BOARD DISCUSSION & ACTION ON BUSINESS AGENDA

President Daniels-Lane asked Mr. Rolle to explain Item 52 on the Business Agenda. Mr. Rolle stated every year during the organization meeting, the Board must appoint certain vendors to serve certain functions. Among these is the Board Solicitor, Insurance Broker, Auditing Firm, etc. This is necessary in order to proceed with the business of the upcoming school year.

Mr. Truehart called the Board's attention to Items 5 and 25, and he asked why these are needed on the agenda. Ms. Howard answered that, per law, the Board Operational Policies must be readopted each year. As to Item 25, Board Committees are not included in the Board Policies. This item is also approved every year. The Board Committees are listed in the Board Bylaws, but these are not included in Item 5. Committees must be approved separately.

Mr. Truehart asked why the Organizational Chart is not on tonight's agenda. Ms. Howard answered that the Organizational Chart has not been on the Business Agenda for at least the last three or four years. She said the chart is something the Board can request, but it is not part of the Business Agenda.

Ms. McKnight asked what the relevance is of the Organizational Chart, and Mr. Truehart stated it provides information on how the organization is structured – specifically in the Central Office, from the Superintendent, to Leadership Team, down to each department.

Ms. Kwesseu asked that the presentation on the Trenton Global Academy, scheduled for the May 28 meeting, also include an update on staffing. President Daniels-Lane asked Ms. Elizabeth DeJesus, Chief Academic Officer, for an update on the TGA. Ms. DeJesus stated that the District has hired a Principal for the TGA, Dr. Rosario Casiano. Dr. Casiano was in attendance at the May 15 community meeting at The Ninth Grade Academy, and she met with students and parents several times. There will be future meetings at Dunn, Hedgepeth/Williams and Rivera. Ms. DeJesus said that initial staffing is in place, and we are working closely with Human Resources to make sure the school is sourced. She clarified that the TGA will not house all Hispanic students, nor will all students who need ESL services attend the TGA. Specific students who have recently arrived to the country will be targeted; each day there is an influx of students. Ms. DeJesus added that for the past six years, there has been an ESL component servicing students at Daylight/Twilight HS. There is data to show that these students have not received the services they are due; for next year, all those students will join the Level 1 students to receive the support and services they need. Additionally, there will be a partnership with local organizations to provide social/emotional mental health and health support for our students.

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Ms. Daniels-Lane asked if any other districts in New Jersey have implemented programs similar to the TGA model, and Ms. DeJesus answered that there is a newcomers program throughout New Jersey. The programs are very similar to Trenton’s program. Ms. DeJesus said Administration has visited schools with stand-alone programs in New York State, Massachusetts and New York City. She stressed this is a transitional program, not a permanent placement for the students. Specifics will be provided in the presentation at the May 28 Board Meeting by Ms. DeJesus and her Bilingual staff.

Ms. Marrero-Lopez asked how many new staff members have been hired for the TGA, and Ms. DeJesus answered this information will be obtained from Human Resources. She also stated that, on June 2, churches in the community will be visited and provided with information.

Mr. Truehart asked if the Superintendent has been meeting with students and parents regarding TGA. Dr. McDowell stated that the request was for him to meet with students related to the implementation of the Budget, and there have been focus groups held. Student feedback has been included in the Superintendent’s Weekly Update to the Board.

Ms. Williams asked if the Course Catalog is final. Ms. DeJesus said it is final, but stressed that it is a fluid document. Any revisions will be brought back to the Board for approval.

Ms. Marrero-Lopez asked again about staffing for TGA. Mr. Rolle said that he had advised a week ago there were 22 staff members. A few more staff members have requested transfers, but no new Teachers have been hired since Mr. Rolle addressed the Board last week. Mr. Rolle said there are candidates; and Ms. DeJesus said she has recently called applicants who are very interested. She is working with HR to schedule interviews for these individuals.

Ms. McKnight recommended that the entire Board take some consensus on how they have been engaging the public. She said that Mr. Truehart’s intent was definitely to have the Superintendent engage in meetings with the Unions and other community partners; and she asked for a status update on that. She felt the District needs to examine its strategic plan on how to engage the community going forward. President Daniels-Lane asked for a written update on this.

Motion was made by Ms. Marrero-Lopez and seconded by Ms. Williams to approve the Business Agenda. The motion was **approved** by all Board Members present.

<u>ROLL CALL</u>	YES	NO	ABSTAIN
Gene Bouie	X		
Addie Daniels-Lane	X		
Fiah Kwesseu	X		
Taraun McKnight	X		
Yolanda Marrero-Lopez	X		
Gerald Truehart	X		

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Sadé Williams

X

BUSINESS AGENDA:

1. **RESOLUTION to Adopt the Annual Board Meeting Schedule for 2019/2020**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution to adopt the Annual Board Meeting Schedule for the 2019/2020 school year (**Attachment 1**).

2. **RESOLUTION for Newspapers of Record for 2019/2020**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith designates *The Times* and *The Star Ledger* as the official Newspapers of Record.

3. **RESOLUTION Authorizing the Superintendent to Audit and Approve Bill Payments for 2019/2020**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith designates the Superintendent of Schools, in accordance with N.J.S.A. 18A:19-1, as the person designated to audit accounts and demands and to approve accounts and demands prior to presentation to the Board for the 2019/2020 school year.

4. **RESOLUTION Authorizing the Superintendent and State Monitor to Approve Human Resources Items and Awards of Contracts for Scored Requests for Proposals (RFP)**

BE IT RESOLVED: that the Trenton Board of Education herewith designates the Superintendent of Schools as the person to take all necessary actions to protect the interests of Trenton Public Schools including, but not limited to, the entry into contracts of employment for services, hiring and firing of employees under their jurisdiction, and awards of contracts for scored RFPs, subject to consultation with the State Monitor and Board President for the period June 25, 2019 through August 26, 2019.

Also be it RESOLVED, that said actions are further subject to ratification of the actions taken at the next regularly scheduled Board meeting to be held on the 26th of August, 2019.

5. **RESOLUTION to Readopt the Board Operational Policy Manual for 2019/2020**

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BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith readopts the Board Operational Policies/Procedures for the 2019/2020 school year.

6. **RESOLUTION to Adopt the Business Office Standard Operating Procedures for 2019/2020**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith adopts the Business Office Standard Operating Procedures for 2019/2020 as per QSAC.

7. **RESOLUTION to Appoint an Affirmative Action Officer and Section 504 Administrator for 2019/2020**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith appoints the Assistant Superintendent as the Affirmative Action Officer and Section 504 Administrator, pursuant to N.J.A.C. 6:4-1.4, for the 2019/2020 school year.

8. **RESOLUTION to Appoint a Section 504 Compliance Officer for 2019/2020**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith appoints the Supervisor of Nurses as Section 504 Compliance Officer, pursuant to Section 504 – 1973 Rehabilitation Act, for the 2019/2020 school year.

9. **Approval of 2019/2020 Payroll Schedule**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the 2019/2020 Payroll Schedule (**Attachment 9**).

10. **RESOLUTION to Appoint District Purchasing Agents for 2019/2020**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby appoints for the 2019/2020 school year Jayne S. Howard as duly authorized qualified purchasing agent, and as registered authorized purchasing official, Georgette Bowman.

11. **RESOLUTION to Appoint Treasurer of School Monies for 2019/2020**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith appoints James Bartolomei as Treasurer of School Monies for the 2019/2020 school year at a cost not to exceed **\$18,000.00**.

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12. RESOLUTION to Appoint Architects of Record for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith designates the following as Architects of Record at the rates shown for the fiscal year ended June 30, 2020:

Clarke Caton Hintz	Hourly Rates
Partner	\$220.00
Associate Partner	\$185.00
Senior Associate/Director	\$160.00
Associate/Project Manager	\$145.00
Interior Design	\$130.00
Project Architect/Coordinator	\$120.00
Staff (3.1 X direct salary-not to exceed \$100.00/hr.)	\$85.00 to \$110.00

Garrison Architects	Hourly Rates
Partner	\$150.00
Senior Associates	\$125.00
Project Architects	\$110.00
Project Directors	\$95.00
Project Manager	\$85.00
Computer Design	\$65.00
Drafting	\$55.00
Clerical	\$35.00

13. RESOLUTION for Facilities Appointments for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith designates the Facilities Administrator to the following appointments for the fiscal year ended June 30, 2020: Indoor Air Quality Coordinator, Right to Know Contact, Asbestos/AHERA Coordinator and Integrated Pest Management Coordinator.

14. RESOLUTION to Appoint Chemical Hygiene Officer for 2019/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith appoints Environmental Connections as the Chemical Hygiene Officer for the fiscal year ended June 30, 2020.

15. RESOLUTION to Appoint Engineers of Record for 2019/2020

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Support Personnel (Secretary, etc.) \$30.00 per hour

17. RESOLUTION to Approve Membership in the New Jersey State Interscholastic Athletic Association (NJSIAA) by TCHS Main for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves Membership in New Jersey State Interscholastic Athletic Association (NJSIAA) by TCHS-Main for the period July 1, 2019 to June 30, 2020 at a cost not to exceed **\$2,150.00**. This membership is required for the school to compete interscholastically for individual, team championships and competitions.

18. RESOLUTION to Appoint Homeless Liaison for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith appoints Denise Holguin as the Homeless Liaison for Trenton Public Schools for the fiscal year ended June 30, 2020.

19. RESOLUTION to Approve Use of Facilities Schedule of Fees for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the existing Use of Facilities Schedule of Fees for the fiscal year ended June 30, 2020.

20. RESOLUTION to Approve Joint Transportation Agreement with Mercer County Special Services School District for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the 2019/2020 Contractual Agreement between Mercer County Special Services School District (MCSSSD) and the Trenton Board of Education for the provision of transportation services for Special Education, non-public, public and/or vocational school students.

21. RESOLUTION to Approve Joint Transportation Agreement with Camden County Educational Services Commission for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the 2019/2020 Contractual Agreement between Camden County Educational Services Commission and the Trenton Board of Education for the provision of transportation services for Special Education, non-public, public and/or vocational school students.

22. RESOLUTION to Approve Joint Transportation Agreement with Somerset County Educational Services Commission for 2019/2020

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BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the 2019/2020 Contractual Agreement between Somerset County Educational Services Commission and the Trenton Board of Education for the provision of transportation services for Special Education, non-public, public and/or vocational school students.

23. RESOLUTION to Approve Joint Transportation Agreement with Educational Services Commission of New Jersey for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the 2019/2020 Contractual Agreement between Educational Services Commission of New Jersey and the Trenton Board of Education for the provision of transportation services for Special Education, non-public, public and/or vocational school students.

24. RESOLUTION to Approve Joint Transportation Agreement with Monmouth Ocean Educational Services Commission for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the 2019/2020 Contractual Agreement between Monmouth Ocean Educational Services Commission and the Trenton Board of Education for the provision of transportation services for Special Education, non-public, public and/or vocational school students.

25. RESOLUTION to Approve Board Committees for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the following Board Committees for the fiscal year ended June 30, 2020: Human Resources Committee, Board Grievance Committee, Operations Committee, Curriculum/Special Education Committee, Family & Community Engagement Committee, Policy Committee and Facilities Committee.

26. RESOLUTION to Approve High School Course Catalog for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the High School Course Catalog for the 2019/2020 school year. **(Attachment 26)**

27. RESOLUTION to Approve Textbooks for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the Textbooks for the 2019/2020 school year. **(Attachment 27)**

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28. RESOLUTION to Approve Tax Shelter Annuity Companies for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the Tax Shelter Annuity Companies for the fiscal year ending June 30, 2020. **(Attachment 28)**

29. RESOLUTION to Approve Chart of Accounts for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the Chart of Accounts for the fiscal year ending June 30, 2020. **(Attachment 29)**

30. RESOLUTION to Approve Depositories and Signatories for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the Depositories and Signatories for the fiscal year ending June 30, 2020. **(Attachment 30)**

31. RESOLUTION to Approve Use of Facsimile Signatures for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the Use of Facsimile Signatures for the following: Warrant Account, Net Payroll Account, Payroll Agency Account, Summer Savings Accounts and Purchase Orders, for the fiscal year ending June 30, 2020.

32. RESOLUTION to Approve Petty Cash Accounts for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the following Petty Cash Accounts for the fiscal year ending June 30, 2020:

Buildings & Grounds Department - \$500.00

33. RESOLUTION to Approve Tax Payment Schedule for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the Tax Payment Schedule for the fiscal year ending June 30, 2020. Payments to be made by the City of Trenton as follows: two payments of \$2,285,627.20 in July and August; ten payments of \$1,828,501.76 from September to June; total amount received \$22,856,272.00.

34. RESOLUTION to Appoint Public Agency Compliance Officer for 2019/2020

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BE IT RESOLVED: that the Trenton Board of Education, pursuant to N.J.A.C. 17:27-3.3 hereby appoints Jayne S. Howard as its duly authorized Public Agency Compliance Officer for the 2019/2020 School Year.

35. RESOLUTION to Appoint District Custodians of Public Records for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, in compliance with the Open Public Records Act, hereby appoints as Custodian the Board Secretary for all records other than records concerning students, and the Supervisor of Guidance & Assessment for records concerning students, for the fiscal year 2019/2020. During the absence or inability to act or during a vacancy in any of these positions, the Superintendent shall be the acting custodian of government records for such positions.

36. RESOLUTION to Approve Tuition Rates for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the Tuition Rates for the school year ended June 30, 2020 (**Attachment 36**)

37. RESOLUTION to Approve Collection and Maintenance of Pupil Records for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the collection and maintenance of pupil records, to be managed by the Supervisor of Guidance & Assessment, for the school year ended June 30, 2020.

38. RESOLUTION Authorizing the Member Participation in a National Cooperative Pricing System with PEPPM National Cooperative Contracts for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for the member participation in a cooperative pricing system with **PEPPM National Cooperative Contracts** to provide substantial economies in the provision and performance of goods and services priced cooperatively may include supplies and materials, time and material bids, energy aggregation and such other items that two or more participating contracting units in the system agree can be purchased on a cooperative basis.

39. RESOLUTION Authorizing the Member Participation in a National Cooperative Pricing System with U.S. Communities Government Purchasing Alliance, a National Cooperative, for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for the member participation in

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a cooperative pricing system with **U.S. Communities Government Purchasing Alliance, a National Cooperative**, to provide substantial economies in the provision and performance of goods and services priced cooperatively may include supplies and materials, time and material bids, energy aggregation and such other items that two or more participating contracting units in the system agree can be purchased on a cooperative basis.

40. **RESOLUTION Authorizing the Member Participation in a Cooperative Pricing System with The Educational Services Commission of New Jersey (formerly known as Middlesex Regional Educational Services Commission) for 2019/2020**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for the member participation in a cooperative pricing system with **The Educational Services Commission of New Jersey** to provide substantial economies in the provision and performance of goods and services priced cooperatively may include supplies and materials, time and material bids, energy aggregation and such other items that two or more participating contracting units in the system agree can be purchased on a cooperative basis.

41. **RESOLUTION Authorizing the Member Participation in a Cooperative Pricing Program with Keystone Purchasing Network for 2019/2020**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for the member participation in a cooperative pricing program with **Keystone Purchasing Network** to provide substantial economies in the provision and performance of goods and services priced cooperatively may include supplies and materials, time and material bids, energy aggregation and such other items that two or more participating contracting units in the system agree can be purchased on a cooperative basis.

42. **RESOLUTION Authorizing Member Participation in the Educational Data Cooperative Pricing System for 2019/2020**

A RESOLUTION AUTHORIZING THE **TRENTION SCHOOL DISTRICT** TO ENTER INTO A COOPERATIVE PRICING AGREEMENT-RESOLUTION NUMBER **26EDCP**

WHEREAS N.J.S.A. 40A:11-11 (5) authorizes contracting units to enter into Cooperative Pricing Agreements; whereas the participation fee with Educational Data Services, Inc. will not exceed \$2,200.00;

WHEREAS the Board of Education of the Township of Glen Rock, hereinafter referred to as the “Lead Agency”, has offered voluntary participation in a Cooperative Pricing System known as the “Educational Cooperative Pricing System” for the purchase of work, materials and supplies;

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43. Resolution Authorizing the Shared Services Agreement with Educational Information and Resource Center (EIRC) for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, agrees to enter into an Inter-Local Agency/Shared Service Agreement/Consortia with the EIRC to provide products and services to the Trenton Board of Education per **40A:65-1 et. seq.**, the Uniform Shared Services and Consolidation Act and **18A:6-95.1** Educational Information and Resource Center; establishment; services provided.

44. Resolution Authorizing the Member Participation in a Service Cooperative with Sourcewell formerly National Joint Powers Alliance (NJPA) for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for the member participation in a cooperative pricing system with Sourcewell formerly National Joint Powers Alliance (NJPA) a cooperative to provide substantial economies in the provision and performance of goods and services priced cooperatively may include supplies and materials, time and material bids, energy aggregation and such other items that two or more participating contracting units in the system agree can be purchased on a cooperative basis.

45. Resolution Authorizing the Use of ESC Region 19 Allied States Cooperative for 2019/2020

WHEREAS, the Trenton Board of Education of Trenton, New Jersey, pursuant to the authority granted under Section 271.101 to 271.102 of the Local Government Code in Texas and pursuant to P.L. 2011, C 139 (N.J.S.A. 52:34-6.2), New Jersey law allows local contracting units to make purchases and contract for services through the use of national cooperative contracts, such as those awarded by ASC, so long as the contract complies with the laws of the lead agency awarding the competitive contract and desires to participate in the Texas ESC-Region 19 National Allied States Cooperative, in the best interest of the taxpayers through cooperative savings to be realized. Pursuant to certain state notice provisions, New Jersey public agencies and political subdivisions of the referenced public agencies are eligible to register with ASC and access the Vendor Contract award made pursuant to this solicitation, and hereby given notice of the foregoing request for proposals for purposes of complying with the procedural requirements of New Jersey statutes:

NOW THEREFORE, BE IT RESOLVED BY Trenton Board of Education OF Trenton, NEW JERSEY AS FOLLOWS:

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The terms and conditions of the agreement have been reviewed by the Governing Body of the Trenton Board of Education and found to be acceptable and in the best interests of the Trenton Board of Education and its citizens are hereby in all things approved.

The Trenton Board of Education is authorized to enroll and participate in the ESC Region 19 Allied States Cooperative and purchases through this program shall be deemed to meet competitive purchasing requirements.

46. Resolution Authorizing the Member Participation in a Joint Purchasing System with the Hammonton Board of Education for 2019/2020

WHEREAS *N.J.S.A. 40A:11-11(10)* authorizes contracting units to establish a Joint Purchasing System and to enter into a Joint Purchasing Agreement for its administration; and

WHEREAS the Hammonton Board of Education, hereinafter referred to as the “Lead Agency” has offered voluntary participation in a Joint Purchasing System for the provision and performance of goods and services; and

WHEREAS, on May 16th, 2019 the governing body of the Trenton Board of Education, County of Mercer, State of New Jersey duly considered participation in a Joint Purchasing System for the provision and performance of goods and services,

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This Resolution shall be known and may be cited as the Joint Purchasing Resolution of the Trenton Board of Education

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-10* the Business Administrator is hereby authorized to enter into a Joint Purchasing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (*N.J.S.A. 40A:11-1 et seq.*) and all other provisions of the revised statutes of the State of New Jersey.

47. Resolution Authorizing the Member Participation in a Cooperative Pricing System with Mercer County Special Services School District Board of Education for 2019/2020

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BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for the member participation in a cooperative pricing system with Mercer County Special Services School District Board of Education to provide substantial economies in the provision and performance of goods and services priced cooperatively may include supplies and materials, time and material bids, energy aggregation and such other items that two or more participating contracting units in the system agree can be purchased on a cooperative basis.

48. Resolution Authorizing State Contract Vendors Pursuant to N.J.S.A. 18A:18A-10(a) for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, authorizes purchases with the State Contract vendors who agree to sell goods and services to the Board of Education in accordance with all conditions of the individual state contract that may or may not exceed the bid threshold in the aggregate. The duration of the contracts between the Trenton Board of Education and the referenced State Contract Vendor shall be for the 2019–2020 School Year as amended from time to time by the Division of Purchase and Property in the Department of the Treasury, Cooperative Purchasing Program. All contracts are listed under the State of New Jersey, Division of Purchase and Property, Cooperative Purchasing Program.

49. Resolution Authorizing Mercer County State Contract Vendors Pursuant to N.J.S.A. 40A:11-1 et seq and Public School Contracts Law N.J.S.A. 18A:18A-1 et seq for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, authorizes purchases with the Mercer County Board of Chosen Freeholders and Brian M. Hughes, County Executive authorized, by resolution 2007-252, the Mercer County Cooperative Contract Purchasing System CK09-MERCER pursuant to N.J.S.A. 40A:11-11(6). The Mercer County Department of Purchasing advertises for bids and awards contracts to successful bidders. Contracting units located within the geographic boundary of Mercer County may voluntarily purchase through the cooperative contracts, identified as CK09-MERCER subject to the bid specifications, terms and conditions.

50. Resolution for Maximum Travel Expenditure for 2019/2020

WHEREAS, Pursuant to *N.J.S.A. 18A:11-12*, in each pre-budget year, the Trenton Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, The Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

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WHEREAS, The Board of Education has elected to exclude travel expenditures supported by federal funds, which is \$60,000.00, from the maximum travel expenditure amount; now therefore be it

RESOLVED, that the Trenton Board of Education hereby establishes the maximum travel expenditure amount for the 2019/2020 school year as \$100,000.00 from the General Fund

51. Service Contract – Edu-Met for 2019/2020

Be it Resolved; that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for a Service Contract with Edu-Met for annual maintenance for the 2019/2020 school year at a cost not to exceed **\$103,050.00**.

52. Resolution to Appoint Board Attorney for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby appoints the law firm of Adams, Guttierrez & Lattiboudere LLC as the vendors to provide the legal services needed for the school year ending June 30, 2020 at a total cost not to exceed **\$300,000.00**.

53. Resolution to Appoint External Auditing Firm for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby appoints PKF O'Connor Davies as the vendor to prepare the Comprehensive Annual Financial Report for the fiscal year ending June 30, 2019 and the Management Report at a total cost not to exceed **\$190,000.00**.

54. Resolution to Adopt Purchasing Manual for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby adopts the Purchasing Manual for 2019/2020.

55. Resolution to Appoint Food Services Management Provider for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby appoints Aramark as the Food Services Management Provider for 2019/2020.

56. Resolution to Appoint Security Provider for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby appoints Motivated Security for 2019/2020 at a cost to be determined.

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57. School Calendar for 2019/2020

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the 2019/2020 School Calendar.
(Attachment 57)

58. Staff Travel

BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent of Schools, ratified staff attendance/participation in the following professional conferences, workshops, seminars or trainings with the requirements, that staff turn-key as required by administration those issues addressed at the approved professional development events which have relevance to improving instruction and/or operation of the school district.

Date	Applicant	Position	School	Purpose	Location	Date	Funds	Cost	GAAP Code
May	Dawn Kelley	Teacher	TCHS	NJ TESOL Conference	N. Brunswick, NJ	5/29 & 31/2019	Grant	\$319	20-245-200-580-0000-19-82
May	Debra Dempsey	Teacher	Franklin	NJ TESOL Conference	N. Brunswick, NJ	5/29 & 31/2019	Grant	\$319	20-245-200-580-0000-19-82
May	Eileen Kobner	Teacher	Franklin	NJ TESOL Conference	N. Brunswick, NJ	5/29 & 31/2019	Grant	\$319	20-245-200-580-0000-19-82
May	Raquel Abreu	Teacher	Franklin	NJ TESOL Conference	N. Brunswick, NJ	5/29 & 31/2019	Grant	\$319	20-245-200-580-0000-19-82
May	Mark Bekarciak REVISED from Feb. Replacing Ed Butler	Teacher	HPW	Ron Clark Academy	Atlanta, Ga	5/19 thru 21/2019	Grant	\$1,609	20-236-200-580-0000-19-82
May	Maria Eiras	Teacher	Dunn	NJ TESOL Conference	N. Brunswick, NJ	5/29 & 31/2019	Grant	\$319	20-245-200-580-0000-19-82
May	Nadia Ramcharan	Vice Principal	Parker	NJ TESOL Conference	N. Brunswick, NJ	5/29 & 31/2019	Grant	\$319	20-245-200-580-0000-19-82
May	Charles Koonce	Director of Behavioral Svcs	TRC	Handle with Care Behavior Management: Instructor & Recertification Prog	Jersey City NJ	8/5-7/ 2019	Board	\$1325.00	11-000-423-200-580-0000-00-84
May	Charles Koonce	Director of Behavioral Svcs	TRC	Intl Inst for Restorative Practices: Intro, Using Circles Effectively, Facilitating Restorative Confs	San Francisco CA	6/23-27/ 2019	Board	\$2722.00	11-000-251-580-0000-00-60

59. Student Study Trips

BE IT RESOLVED: that the Trenton Board of Education upon the recommendation of the Superintendent of Schools, approves the following field trips:

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Agenda	Applicant	School	Destination	Purpose	No. of Students	Date	Funds	Cost	GAAP Code
May	Dana Steele	Wilson	Arm & Hammer Park Trenton, NJ	Student choir will perform patriotic song.	25	5/22/2019		\$0	
May	Tamika Cabell	Gregory	Ice Land Skate Center Hamilton, NJ	Students develop ways to proactively include peers with disabilities in school, home and community	40	5/21/2019		\$0	
May	Anthony Carsella	HPW	Ice Land Skate Center Hamilton, NJ	Students develop ways to proactively include peers with disabilities in school, home and community	40	5/21/2019		\$0	
May – Correction	Theresa D' Abronzo	Rivera	Rutgers University Teen Summit	Students will participate in the Unified Program	56	5/29/2019		\$0	
May	Anthony Carsella	DTHS	Ice Land Skate Center Hamilton, NJ	Students develop ways to proactively include peers with disabilities in school, home and community	56	5/21/2019		\$0	
May	Scott Munro	TCHS	SDA, Washington Computers, Inc Trenton, NJ	Students from STEM & Communications will have the opportunity to gain real life work experience.	25	5/17/2019 thru 6/30/2019		\$0	

ADJOURN TO EXECUTIVE SESSION

President Daniels-Lane read the Executive Session Resolution:

EXECUTIVE SESSION RESOLUTION
May 16, 2019

WHEREAS, The Open Public Meetings Act, codified as N.J.S.A. § 10:4-6, et seq., permits the exclusion of the public from a meeting under certain circumstances; and,

WHEREAS, the Trenton Board of Education is of the opinion that such circumstances presently exist, indicated as follows:

Personnel matters related to the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion, or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individuals who could be adversely affected request, in writing, that the matter be discussed at a public meeting;

NOW THEREFORE, BE IT RESOLVED, by the Trenton Board of Education, County of Mercer, State of New Jersey, that an Executive Session will be held on May 16, 2019 for the statutorily permissible purposes indicated in this resolution.

BE IT FURTHER RESOLVED that action may be taken by the Board when it reconvenes in Open Session.

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BE IT FINALLY RESOLVED that the minutes of the Executive Session with regard to the above subject matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved, no longer adverse to the public interest, or does not endanger any individual's right to privacy.

Motion was made and properly seconded to adjourn the meeting at 6:33 p.m. All were in favor, 0 opposed, 0 abstentions.

ADJOURN 6:33 p.m.

REOPEN PUBLIC MEETING

The Board returned to Open Public Session at approximately 7:00 p.m. with no action taken.

Motion was made and properly seconded to adjourn the meeting. All were in favor, 0 opposed, 0 abstentions.

ADJOURN approximately 7:00 p.m.

Respectfully submitted

Jayne S. Howard

Jayne S. Howard
Business Administrator/Board Secretary