

**TRENTON BOARD OF EDUCATION**  
**108 North Clinton Avenue**  
**Trenton, New Jersey 08609**  
**ANNUAL ORGANIZATION MEETING MINUTES**  
**Tuesday – May 16, 2017 – 5:30 P.M.**

**Completed May 18, 2017**  
**Convened at 5:30 P.M.**

**Call to Order**

Jayne S. Howard, Business Administrator/Board Secretary, called the meeting to order at 5:30 p.m.

**Pledge of Allegiance**

Jayne S. Howard led the salute to the flag.

**New Jersey Sunshine Law** - Read by Jayne S. Howard

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on.

On the rules of this act, the Trenton Board of Education has caused notice of this meeting by publicizing the date, time and place, therefore posted in the Central Services Building, 108 North Clinton Avenue, City Clerk's Office, City Hall and the Times. Anyone whose name is on the mailing list should receive a notice.

Formal action will take place at this meeting.

**Acting Superintendent of Schools** – Nelson Ribon - Present

**Swearing In of Reappointed Board Members & New Student Board Member**

Board Counsel Perry Lattiboudere administered the Oath of Office to the following reappointed Board Members, whose terms will run from May 16, 2017 to May 15, 2020: Addie Daniels-Lane and Fiah Gussin. Student Representative Khietharelys Medina was also sworn in for a one-year term. Superintendent Ribon congratulated all and asked for a round of applause.

**Roll Call for Attendance**

**Present:**

Addie Daniels-Lane  
D. A. Graham  
Fiah Gussin  
Gerald Truehart  
Lucy Vandenberg  
Heather Watson  
Khietharelys Medina (student)

**Absent:**

Gene Bouie  
Jane Rosenbaum

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**Nomination and Election of President**

Ms. Howard stated that the floor is open for nominations to the office of President. Dr. Graham nominated Gene Bouie for President, and the motion was seconded by Ms. Daniels-Lane. Ms. Howard asked if there are any other nominations for President. Hearing none, a Roll Call vote was taken, with all Board Members present approving Gene Bouie as the 2017-2018 Board President.

<b><u>ROLL CALL</u></b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Addie Daniels-Lane	X		
D. A. Graham	X		
Fiah Gussin	X		
Jane Rosenbaum	absent		
Gerald Truehart	X		
Lucy Vandenberg	X		
Heather Watson	X		
Gene Bouie	absent		

Ms. Howard advised that the motion passed and Mr. Bouie will serve as Board President for the 2017-2018 Board Year.

**Nomination and Election of Vice President**

Ms. Howard stated that the floor is open for nominations to the office of Vice President. Dr. Graham nominated Gerald Truehart for Vice President. Ms. Gussin seconded the nomination. Ms. Howard asked if there are any other nominations for Vice President. Hearing none, a Roll Call vote was taken, wherein Mr. Truehart was voted the 2017-2018 Board Vice President by all members present.

<b><u>ROLL CALL</u></b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Addie Daniels-Lane	X		
D. A. Graham	X		
Fiah Gussin	X		
Jane Rosenbaum	absent		
Gerald Truehart	X		
Lucy Vandenberg	X		
Heather Watson	X		
Gene Bouie	absent		

Ms. Howard advised that Mr. Truehart will serve as Board Vice President for the 2017-2018 Board Year, and she invited him to take the President's seat and continue the agenda in Mr. Bouie's absence.

**Adoption Of Agenda**

Motion was made by Dr. Graham and seconded by Ms. Gussin to adopt the agenda. The agenda was adopted by all Board Members present.

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<b><u>ROLL CALL</u></b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Addie Daniels-Lane	X		
D. A. Graham	X		
Fiah Gussin	X		
Jane Rosenbaum	absent		
Gerald Truehart	X		
Lucy Vandenberg	X		
Heather Watson	X		
Gene Bouie	absent		

**PUBLIC PARTICIPATION**

Ms. Naomi Johnson-Lafleur, TEA President, congratulated Mr. Truehart and all the Board Members. She discussed reorganization of the District and felt that the process should always be in the best interests of the District, not simply to remove people from positions and bring in new people. She said there is an ongoing state of instability in the District, and there are people who could better be utilized in different positions. Ms. Johnson-Lafleur said a negative impression is being given to the public, stating it appears people have been demoted when they are not. She asked the Board to address things directly and stop sending mixed messages.

Ms. Johnson-Lafleur called the Board’s attention to the Business Agenda, and she asked for what purposes the contracted engineers are being engaged. She closed by stating that the reorganization process has not been a good one, and the District needs to stop repeating mistakes.

**BOARD MEMBER COMMENTS**

Ms. Vandenberg and Mr. Truehart welcomed Ms. Medina to the Board. Mr. Truehart also collectively welcomed back all Board Members and expressed appreciation for their service.

Ms. Medina thanked the Board for the opportunity to serve this year, and she looked forward to working with everyone. She stated that she hopes to expand her knowledge and grow within her position as Student Representative.

**SUPERINTENDENT’S COMMENTS**

Superintendent Ribon also congratulated Ms. Medina and expressed his appreciation for all Board Members. He wished both Mr. Bouie and Mr. Truehart well in their Officer roles this upcoming year.

**BOARD DISCUSSION & ACTION ON BUSINESS AGENDA**

There were no questions or comments on the Business Agenda. Mr. Truehart acknowledged Ms. Johnson-Lafleur’s earlier question on the agenda, and he responded that the items on tonight’s agenda are fairly standard resolutions across every District in New Jersey. He said that the appointed professionals and firms have been vetted by Administration and the various Board Committees in the District. He advised that if Ms.

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Johnson-Lafleur has specific questions on any of the appointments, information can be provided to her.

Motion was made by Dr. Graham and seconded by Ms. Vandenberg to approve the Business Agenda. The motion was **approved** by all Board Members present.

<b><u>ROLL CALL</u></b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Addie Daniels-Lane	X		
D. A. Graham	X		
Fiah Gussin	X		
Jane Rosenbaum	absent		
Gerald Truehart	X		
Lucy Vandenberg	X		
Heather Watson	X		
Gene Bouie	absent		

**BUSINESS AGENDA:**

1. **RESOLUTION to Adopt the Annual Board Meeting Schedule for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution to adopt the Annual Board Meeting Schedule for the 2017/2018 school year (**Attachment 1**).

2. **RESOLUTION for Newspaper of Record for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith designates *The Times* as the only official Newspaper of Record; further be it

RESOLVED: that the following newspapers are approved as Newspapers in Education: *Fourth Estate, Newark Star Ledger, Philadelphia Tribune, Philadelphia Inquirer* and *Vision Hispana*.

3. **RESOLUTION Authorizing the Superintendent to Audit and Approve Bill Payments for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith designates the Superintendent of Schools, in accordance with N.J.S.A. 18A:19-1, as the person designated to audit accounts and demands and to approve accounts and demands prior to presentation to the Board for the 2017/2018 school year.

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4. **RESOLUTION Authorizing the Superintendent to Approve Human Resources Items and Awards of Contracts for Scored Requests for Proposals (RFP)**

BE IT RESOLVED: that the Trenton Board of Education herewith designates the Superintendent of Schools as the person to take all necessary actions to protect the interests of Trenton Public Schools including, but not limited to, the entry into contracts of employment for services, hiring and firing of employees under their jurisdiction, and awards of contracts for scored RFPs, subject to consultation with the State Monitor and Board President for the period June 28, 2017 through September 25, 2017.

**Also be it RESOLVED**, that said actions are further subject to ratification of the actions taken at the next regularly scheduled Board meeting to be held on the 25<sup>th</sup> of September, 2017.

5. **RESOLUTION to Readopt the Board Operational Policy Manual for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith readopts the Board Operational Policies/Procedures for the 2017/2018 school year.

6. **RESOLUTION to Adopt the Business Office Standard Operating Procedures for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith adopts the Business Office Standard Operating Procedures for 2017/2018 as per QSAC.

7. **RESOLUTION to Appoint an Affirmative Action Officer and Section 504 Administrator for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith appoints the Assistant Superintendent of Talent Acquisition and Development as the Affirmative Action Officer and Section 504 Administrator, pursuant to N.J.A.C. 6:4-1.4, for the 2017/2018 school year.

8. **RESOLUTION to Appoint a Section 504 Compliance Officer for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith appoints the Supervisor of Nurses as Section 504 Compliance Officer, pursuant to Section 504 – 1973 Rehabilitation Act, for the 2017/2018 school year.

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**9. Approval of 2017/2018 Payroll Schedule**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the 2017/2018 Payroll Schedule (**Attachment 9**).

**10. RESOLUTION to Appoint District Purchasing Agents for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby appoints for the 2017/2018 school year Jayne S. Howard as its duly authorized qualified purchasing agent, and as registered authorized purchasing official, Georgette Bowman.

**11. RESOLUTION to Appoint Treasurer of School Monies for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith appoints James Bartolomei as Treasurer of School Monies for the 2017/2018 school year at a cost not to exceed **\$18,000.00**.

**12. RESOLUTION to Appoint Architects of Record for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith designates the following as Architects of Record at the rates shown for the fiscal year ended June 30, 2018:

<b>Clarke Caton Hintz</b>	Hourly Rates
Partner	\$205.00
Associate Partner	\$175.00
Senior Associate/Director	\$155.00
Associate/Project Manager	\$135.00
Project Architect/Coordinator	\$115.00
Staff (3.1 X direct salary-not to exceed \$100.00/hr.)	\$75.00 to \$100.00

<b>Garrison Architects</b>	Hourly Rates
Partner	\$150.00
Senior Associates	\$125.00
Project Architects	\$110.00
Project Directors	\$95.00
Project Manager	\$85.00
Computer Design	\$65.00
Drafting	\$55.00
Clerical	\$35.00

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**13. RESOLUTION for Facilities Appointments for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith designates the Facilities Administrator to the following appointments for the fiscal year ended June 30, 2018: Indoor Air Quality Coordinator, Right to Know Contact, Asbestos/AHERA Coordinator and Integrated Pest Management Coordinator.

**14. RESOLUTION to Appoint Chemical Hygiene Officer for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith appoints Environmental Connections as the Chemical Hygiene Officer for the fiscal year ended June 30, 2018.

**15. RESOLUTION to Appoint Engineers of Record for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith designates the following as Engineers of Record at the rates shown for the fiscal year ended June 30, 2018:

<b>Smithco. Engineering Group, Inc.:</b>	Hourly Rates
Principal/Program Manager	\$225.00
Licensed Professional Engineer	\$160.00
Professional Planner	\$160.00
Landscape Architect	\$160.00
2-Man Survey Crew	\$255.00
4-Man Survey Crew	\$450.00
Project Architect	\$110.00
Project Engineer	\$110.00
Senior CADD Designer	\$ 95.00
Staff Architect	\$ 95.00
Senior Project Manager	\$ 95.00
Staff Engineer	\$ 85.00
Contract Administration	\$ 85.00
Construction Manager	\$ 85.00
CADD/ Draftsperson	\$ 65.00
Student Intern	\$ 55.00
Administrative Services	\$ 45.00

<b>Kelter &amp; Gilligo Consulting Engineers</b>	Range:
Engineering Aide	\$30.00-\$50.00
Draftsperson	\$50.00-\$75.00
Designer	\$75.00-\$125.00
Engineer	\$125.00-\$150.00
Dept. Head/Manager	\$150.00-\$200.00

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Principal-in Charge	Flat rate of \$200.00
Principal-in-Charge Testifying	Flat rate of \$275.00

<b>Leonard Busch Associates PS Consulting Engineers</b>	Hourly Rates
Principal	\$140.00
Senior Structural Engineer	\$110.00
Structural Engineer	\$90.00
Senior Draftsman	\$70.00
Junior Draftsman	\$50.00

**16. RESOLUTION to Approve Membership in the New Jersey State Interscholastic Athletic Association (NJSIAA) by TCHS Main for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves Membership in New Jersey State Interscholastic Athletic Association (NJSIAA) by TCHS-Main for the period July 1, 2017 to June 30, 2018 at a cost not to exceed **\$2,150.00**. This membership is required for the school to compete interscholastically for individual, team championships and competitions.

**17. RESOLUTION to Appoint Homeless Liaison for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith appoints Monique Harvey as the Homeless Liaison for Trenton Public Schools for the fiscal year ended June 30, 2018.

**18. RESOLUTION to Approve Use of Facilities Schedule of Fees for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the existing Use of Facilities Schedule of Fees for the fiscal year ended June 30, 2018.

**19. RESOLUTION to Approve Joint Transportation Agreement with Mercer County Special Services School District for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the 2017/2018 Contractual Agreement between Mercer County Special Services School District (MCSSSD) and the Trenton Board of Education for the provision of transportation services for Special Education, non-public, public and/or vocational school students.



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20. **RESOLUTION to Approve Joint Transportation Agreement with Sussex County Regional Transportation Cooperative for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the 2017/2018 Contractual Agreement between Sussex County Regional Transportation Cooperative and the Trenton Board of Education for the provision of transportation services for Special Education, non-public, public and/or vocational school students.

21. **RESOLUTION to Approve Joint Transportation Agreement with Gloucester County Special Services School District for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the 2017/2018 Contractual Agreement between Gloucester County Special Services School District and the Trenton Board of Education for the provision of transportation services for Special Education, non-public, public and/or vocational school students.

22. **RESOLUTION to Approve Board Committees for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the following Board Committees for the fiscal year ended June 30, 2018: Talent Acquisition & Development/Grievance Committee, Operations Committee, Curriculum Committee, Family & Community Engagement Committee and Facilities Committee.

23. **RESOLUTION to Approve Curriculum for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the Curriculum Content Areas for the 2017/2018 school year. **(Attachment 23)**

24. **RESOLUTION to Approve Textbooks for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the Textbooks for the 2017/2018 school year. **(Attachment 24)**

25. **RESOLUTION to Approve Tax Shelter Annuity Companies for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the Tax Shelter Annuity Companies for the fiscal year ending June 30, 2018. **(Attachment 25)**

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**26. RESOLUTION to Approve Chart of Accounts for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the Chart of Accounts for the fiscal year ending June 30, 2018. **(Attachment 26)**

**27. RESOLUTION to Approve Depositories and Signatories for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the Depositories and Signatories for the fiscal year ending June 30, 2018. **(Attachment 27)**

**28. RESOLUTION to Approve Use of Facsimile Signatures for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the Use of Facsimile Signatures for the following: Warrant Account, Net Payroll Account, Payroll Agency Account, Summer Savings Accounts and Purchase Orders, for the fiscal year ending June 30, 2018.

**29. RESOLUTION to Approve Petty Cash Accounts for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the following Petty Cash Accounts for the fiscal year ending June 30, 2018:

Buildings & Grounds Department - \$750.00  
Business Office - \$100.00

**30. RESOLUTION to Approve Tax Payment Schedule for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the Tax Payment Schedule for the fiscal year ending June 30, 2018. Payments to be made by the City of Trenton as follows: two payments of \$2,196,873.50 in July and August; ten payments of \$1,757,498.80 from September to June; total amount received \$21,968,735.00.

**31. RESOLUTION to Approve Shared Service Agreement with South Jersey Technology Partnership for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation for the Superintendent of Schools, authorizes **Participation in the Shared Services Agreement** through **Sterling High School forming South Jersey Technology Partnership** for the purchase of work, materials and supplies for the 2017/2018 fiscal year.

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**32. RESOLUTION to Appoint Public Agency Compliance Officer for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, pursuant to N.J.A.C. 17:27-3.3 hereby appoints Jayne S. Howard as its duly authorized Public Agency Compliance Officer for the 2017/2018 School Year.

**33. RESOLUTION to Appoint District Custodians of Public Records for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, in compliance with the Open Public Records Act, hereby appoints as Custodian the Board Secretary for all records other than records concerning students or district employees, the Supervisor of Guidance & Assessment for records concerning students, and the Assistant Superintendent of Talent Acquisition and Development for records concerning district employees, for the fiscal year 2017/2018. During the absence or inability to act or during a vacancy in any of these positions, the Superintendent shall be the acting custodian of government records for such positions.

**34. RESOLUTION to Approve Tuition Rates for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the Tuition Rates for the school year ended June 30, 2018 (**Attachment 34**)

**35. RESOLUTION to Approve Collection and Maintenance of Pupil Records for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the collection and maintenance of pupil records, to be managed by the Supervisor of Guidance & Assessment, for the school year ended June 30, 2018.

**36. RESOLUTION Authorizing the Member Participation in a National Cooperative Pricing System with PEPPM National Cooperative Contracts for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for the member participation in a cooperative pricing system with **PEPPM National Cooperative Contracts** to provide substantial economies in the provision and performance of goods and services priced cooperatively may include supplies and materials, time and material bids, energy aggregation and such other items that two or more participating contracting units in the system agree can be purchased on a cooperative basis.

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37. **RESOLUTION Authorizing the Member Participation in a National Cooperative Pricing System with U.S. Communities Government Purchasing Alliance, a National Cooperative, for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for the member participation in a cooperative pricing system with **U.S. Communities Government Purchasing Alliance, a National Cooperative**, to provide substantial economies in the provision and performance of goods and services priced cooperatively may include supplies and materials, time and material bids, energy aggregation and such other items that two or more participating contracting units in the system agree can be purchased on a cooperative basis.

38. **RESOLUTION Authorizing the Member Participation in a Cooperative Pricing System with The Educational Services Commission of New Jersey (formerly known as Middlesex Regional Educational Services Commission) for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for the member participation in a cooperative pricing system with **The Educational Services Commission of New Jersey** to provide substantial economies in the provision and performance of goods and services priced cooperatively may include supplies and materials, time and material bids, energy aggregation and such other items that two or more participating contracting units in the system agree can be purchased on a cooperative basis.

39. **RESOLUTION Authorizing the Member Participation in a Cooperative Pricing Program with Keystone Purchasing Network for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for the member participation in a cooperative pricing program with **Keystone Purchasing Network** to provide substantial economies in the provision and performance of goods and services priced cooperatively may include supplies and materials, time and material bids, energy aggregation and such other items that two or more participating contracting units in the system agree can be purchased on a cooperative basis.

40. **RESOLUTION Authorizing Member Participation in the Educational Data Cooperative Pricing System for 2017/2018**

A RESOLUTION AUTHORIZING THE **TRENTON SCHOOL DISTRICT** TO ENTER INTO A COOPERATIVE PRICING AGREEMENT-RESOLUTION NUMBER **26EDCP**

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WHEREAS N.J.S.A. 40A:11-11 (5) authorizes contracting units to enter into Cooperative Pricing Agreements; whereas the participation fee with Educational Data Services, Inc. will not exceed \$1,990.00;

WHEREAS the Board of Education of the Township of Glen Rock, hereinafter referred to as the “Lead Agency”, has offered voluntary participation in a Cooperative Pricing System known as the “Educational Cooperative Pricing System” for the purchase of work, materials and supplies;

**41. Resolution Authorizing the Shared Services Agreement with Educational Information and Resource Center (EIRC) for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, agrees to enter into an Inter-Local Agency/Shared Service Agreement/Consortia with the EIRC to provide products and services to the Trenton Board of Education per **40A:65-1 et. seq.**, the Uniform Shared Services and Consolidation Act and **18A:6-95.1** Educational Information and Resource Center; establishment; services provided.

**42. Resolution Authorizing the Member Participation in a Service Cooperative with National Joint Powers Alliance (NJPA) for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for the member participation in a cooperative pricing system with National Joint Powers Alliance (NJPA) a cooperative to provide substantial economies in the provision and performance of goods and services priced cooperatively may include supplies and materials, time and material bids, energy aggregation and such other items that two or more participating contracting units in the system agree can be purchased on a cooperative basis.

**43. Resolution Authorizing the Member Participation in a Cooperative Pricing System with Mercer County Special Services School District Board of Education for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for the member participation in a cooperative pricing system with Mercer County Special Services School District Board of Education to provide substantial economies in the provision and performance of goods and services priced cooperatively may include supplies and materials, time and material bids, energy aggregation and such other items that two or more participating contracting units in the system agree can be purchased on a cooperative basis.

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**44. Resolution for Maximum Travel Expenditure for 2017/2018**

**WHEREAS**, Pursuant to *N.J.S.A. 18A:11-12*, in each pre-budget year, the Trenton Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

**WHEREAS**, The Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

**WHEREAS**, The Board of Education has elected to exclude travel expenditures supported by federal funds, which is \$60,000.00, from the maximum travel expenditure amount; now therefore be it

**RESOLVED**, that the Trenton Board of Education hereby establishes the maximum travel expenditure amount for the 2017/2018 school year as \$100,000.00 from the General Fund

**45. Service Contract – Edu-Met for 2017/2018**

Be it Resolved; that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for a Service Contract with Edu-Met for annual maintenance for the 2017/2018 school year at a cost not to exceed **\$103,050.00**.

**46. Resolution to Appoint Chief Medical Officer for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby appoints Jacqueline B. Gettys as the Chief Medical Officer for the school year ending June 30, 2018 at a cost not to exceed **\$42,000.00**.

**47. Resolution to Appoint Board Attorney for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby appoints the law firm of Adams, Guttierrez & Lattiboudere LLC as the vendors to provide the legal services needed for the school year ending June 30, 2018 at a total cost not to exceed **\$500,000.00**.

**48. Resolution to Adopt Purchasing Manual for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby adopts the Purchasing Manual for 2017/2018.

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**49. Resolution to Adopt School Leadership Council Manual for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby adopts the School Leadership Council Manual for 2017/2018.

**50. Resolution to Appoint Food Services Management Provider for 2017/2018**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby appoints Aramark as the Food Services Management Provider for 2017/2018.

**51. Professional Services Contract – Learning Sciences International**

BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for a **Professional Services Contract with Learning Sciences International** to provide access rights to Marzano’s School Leadership Evaluation Tool and its web-based management system in order to track and retain data related to the professional growth of District administrators for the 2017-2018 School Year, at a cost not to exceed **\$11,796.70**.

**52. Resolution to Renew Contract with Connections Education (subsidiary of Pearson Education)**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the renewal of the Contract with **Connections Education, subsidiary of Pearson Education** for the continuation of the virtual online courses for high school credit for 2017-2018 at a cost not to exceed **\$110,000.00** per the requirements set forth in N.J.S.A. 18A:18A-42.

**53. Request for Proposal (RFP) for Prospective Organization to Provide Pre-Employment Health Screening & Staff Health Services**

BE IT RESOLVED: that Trenton Board of Education, upon the recommendation for the Superintendent of Schools, authorize the School Business Administrator/Purchasing Agent to prepare or have prepared a Request for Proposal to provide pre-employment health screening and staff health services for 2017-2018 which shall include all items set forth in 18:18A-4.4.

**ADJOURN**

Motion was made by Dr. Graham and seconded by Ms. Gussin to adjourn the meeting at 5:50 p.m. All were in favor, 0 opposed, 0 abstentions.

**TRENTON BOARD OF EDUCATION  
108 North Clinton Avenue  
Trenton, New Jersey 08609  
ANNUAL ORGANIZATION MEETING MINUTES  
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Respectfully submitted

*Jayne S. Howard*

Jayne S. Howard  
Business Administrator/Board Secretary