

## TRENTON BOARD OF EDUCATION

### JOB DESCRIPTION

#### PRESCHOOL INTERVENTION AND REFERRAL TEAM – EARLY CHILDHOOD

##### QUALIFICATIONS:

1. Hold a valid New Jersey educational services certificate in one of the following areas:
  - Learning Disabilities Teacher Consultant (LDTC)
  - School Social Worker
  - Psychologist
  - Speech and Language Specialist
2. Demonstrate knowledge and understanding of early childhood education, child growth and development, effective instructional strategies, classroom management and research related to students' early learning
3. Assist Preschool staff in addressing children's persistent challenging behaviors
4. Has experience working with children
5. Exhibit organizational and interpersonal skills to relate well with students, staff, administration, parents and the community

**REPORTS TO:**                      **Director of Early Childhood**

##### PERFORMANCE RESPONSIBILITIES:

1. Consult with preschool staff to adapt and modify teaching practices to help preschool children meet the Preschool Standards
2. Conduct regular visits to preschool classrooms to observe, provide feedback and make recommendations about appropriate strategies, classroom modifications and the selection of adaptive materials to address the needs of children with challenging behaviors or potential learning difficulties
3. Coordinate with school district special services departments and child study team members, when appropriate, to ensure seamless preschool programming
4. Refer children, when all other efforts have failed, to the school district child study team
5. Bring professionals across disciplines together with families, as appropriate.
6. Report the number of children served by the PIRT and the number of children referred to the child study team for formal observation
7. Provide support to general education classroom teachers and staff to address the needs of children with challenging behaviors or learning difficulties
8. Facilitate and supports the transition of all PIRT cases to kindergarten
9. Monitor the progress of preschool referred children to PIRT throughout the school year
10. Administer the Teaching Pyramid Observation Tool, TPOT or any other social emotional tool
11. Maintain activity logs to illustrate the daily support provided by PIRT
12. Other related duties as directed by administration.

**TERMS OF  
EMPLOYMENT:**

10 ½ month position

**BARGAINING UNIT:**

TEA

**SALARY:**

In accordance with TEA Salary Guide

**EVALUATION:**

Performance of this position will be evaluated in accordance with the Board's policies and procedures on the evaluation of TEA personnel

**BOARD APPROVAL:**

November 14, 2016