

TRENTON BOARD OF EDUCATION

JOB DESCRIPTION

**Business Teacher**

**QUALIFICATIONS:**

1. Bachelor's degree from an accredited college or university.
2. Valid New Jersey Teacher certificate, or eligibility

**REPORTS TO:** Building Principal

**JOB GOAL**

**SUPERVISES:** N/A

**PERFORMANCE RESPONSIBILITIES:**

1. Plans in written form and executes in practice a program of study that meets the individual needs, abilities and interests of all students assigned.
2. Creates a classroom environment that is conducive to learning and appropriate to the maturity and interest of the students.
3. Guides the learning process toward the achievement of curriculum goals and in harmony with the goals establishes clear objectives to students.
4. Strives to implement by instruction and action the district's philosophy of education and instructional goals and objectives.
5. Assists in the selection of books, equipment, and other instructional materials.
6. Establishes and maintains cooperative relations with others.
7. Performs such tasks and assumes responsibilities as directed by the principal.

**TERM OF EMPLOYMENT:** Ten (10) months position

**BARGAINING UNIT:** TEA

**SALARY:** In accordance with the TEA contract

**STATUS:** Hourly\_\_\_\_ Salaried  X

Exempt\_\_\_\_ Non-Exempt\_\_\_\_

**EVALUATION:** Performance of the position will be in accordance with the Board's policies and procedures on evaluation.

Board Approved  
7/1/1992

Board Approved  
October 26, 2015