

TRENTON BOARD OF EDUCATION

"Children Come First, niños son primeros."

James Earle
Superintendent of Schools



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School Business Administrator/
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TRENTON BOARD OF EDUCATION SUMMER SAVINGS ENROLLMENT AND AGREEMENT FORM

I agree to enroll in the Summer Savings Plan approved by the Board of Education of Trenton, in the County of Mercer, in accordance with N.J.S.A. 18A:29-3 Summer payment plan; deposit of deductions and hereby request the Payroll Department to deduct 10% from my bi-monthly contractual base salary during the school year.

I agree that I must submit a signed written request addressed to the Payroll Supervisor to cancel the plan and have deductions stopped. However, once stopped, deductions will not be resumed until the next school year.

I agree in concert with N.J.S.A. 18A:29-3 and payroll department procedures that accumulated summer savings deduction is **payable July 15** or upon death or termination of employment if earlier, no exceptions.

It is agreed that when gross salary is insufficient to provide for the saving deduction plus the mandatory and voluntary deductions now in effect covering income tax, social security and other statutory deductions, the savings deduction will be secondary to all others.

Date: _____

Signature of Employee: _____

Print Name: _____

Last 4 digits of Social Security No: _____

Reviewed/Entered by: _____
Payroll Department Personnel