

TRENTON BOARD OF EDUCATION
108 North Clinton Avenue
Trenton, New Jersey 08609
ANNUAL ORGANIZATION MEETING MINUTES
Monday – May 18, 2020 – 5:30 P.M.

Completed May 18, 2020
Convened at 6:27 P.M.

Call to Order

Jayne S. Howard, Business Administrator/Board Secretary, called the meeting to order at 6:27 p.m.

Pledge of Allegiance

Ms. Howard led the salute to the flag.

New Jersey Sunshine Law - Read by Jayne S. Howard

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on.

On the rules of this act, the Trenton Board of Education has caused notice of this meeting by publicizing the date, time and place, therefore posted on Trenton's Webpage, the Times and the Star Ledger.

Formal Action will take place at this meeting.

Mission Statement - Read by Jayne S. Howard

All students will graduate with a vision for their future, motivated to learn continually and prepared to succeed in their choice of college or career.

Superintendent of Schools – Ronald C. Lee – present

Roll Call for Attendance

Present:

Gene Bouie

Nicole Brossoie

Addie Daniels-Lane

Yolanda Marrero-Lopez

Taraun McKnight

Gerald Truehart II – arrived approximately 6:45 p.m.

Jeannie Weakliem

Sadé Williams – arrived approximately 6:50 p.m.

Nomination and Election of President

Ms. Howard stated that the floor is open for nominations to the office of President. Ms. Marrero-Lopez nominated Addie Daniels-Lane for President; the motion was seconded by

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Ms. Weakliem. A Roll Call vote was taken, with Ms. Daniels-Lane elected as the 2020-2021 Board President by all Board Members present.

<u>ROLL CALL</u>	YES	NO	ABSTAIN
Gene Bouie	X		
Nicole Brossoie	X		
Addie Daniels-Lane	X		
Yolanda Marrero-Lopez	X		
Taraun McKnight	X		
Gerald Truehart II	not present for vote		
Jeannie Weakliem	X		
Sadé Williams	not present for vote		

Ms. Howard congratulated Ms. Daniels-Lane on her election as Board President. Ms. Daniels-Lane thanked the Board for their confidence in asking her to serve for a second year. She stated that she will do all she can to continue moving the District forward and supporting its mission, and she thanked the Board for the opportunity.

Nomination and Election of Vice President

President Daniels-Lane stated that the floor is open for nominations to the office of Vice President. Ms Marrero-Lopez nominated Taraun McKnight. The motion was seconded by Ms. Weakliem. A Roll Call vote was taken, with Ms. McKnight elected as the 2020-2021 Board Vice President.

<u>ROLL CALL</u>	YES	NO	ABSTAIN
Gene Bouie	X		
Nicole Brossoie	X		
Addie Daniels-Lane	X		
Yolanda Marrero-Lopez	X		
Taraun McKnight	X		
Gerald Truehart II	not present for vote		
Jeannie Weakliem	X		
Sadé Williams	not present for vote		

Ms. Howard congratulated Ms. McKnight on her election as Board Vice President. Ms. McKnight echoed Ms. Daniels-Lane’s comments thanking the Board for the opportunity. She looked forward to serving a second term. She stated she is excited to continue working under Ms. Daniels-Lane’s leadership and mentorship.

Adoption Of Agenda

Ms. Daniels-Lane asked for a motion to adopt this evening’s agenda. Motion was made by Mr. Bouie and seconded by Ms. Marrero-Lopez to adopt the agenda. The agenda was adopted by all Board Members present.

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<u>ROLL CALL</u>	YES	NO	ABSTAIN
Gene Bouie	X		
Nicole Brossoie	X		
Yolanda Marrero-Lopez	X		
Taraun McKnight	X		
Gerald Truehart II		not present for vote	
Jeannie Weakliem	X		
Sadé Williams		not present for vote	
Addie Daniels-Lane	X		

BOARD MEMBER COMMENTS

Mr. Bouie extended his congratulations to Ms. Daniels-Lane and Ms. McKnight. He expressed his appreciation for their willingness to serve a second term, and he stated it has been a pleasure and honor working with them. Mr. Bouie said the Board accomplished a lot in the last year. He offered the adage “If it ain’t broke, don’t try to fix it.”

Ms. Marrero-Lopez offered her thanks to Ms. Daniels-Lane and Ms. McKnight for their leadership. She expressed her appreciation for the help given during the negotiations process.

SUPERINTENDENT’S REMARKS

Mr. Lee expressed his thanks to the entire Board for working with administration. He said the Board and Leadership worked well together this year, especially during current trying times with the pandemic. Superintendent Lee looks forward to the Board’s help and support in moving the district’s agenda forward with consistency.

PRESENTATION

General Counsel James J. Rolle, Jr. presented the annual required training on Board Ethics (handout attached). Board Member comments and questions were as follows:

- Interesting and varied decisions by the School Ethics Commission

PUBLIC PARTICIPATION

There was no one signed up to address the Board.

BOARD DISCUSSION & ACTION ON BUSINESS AGENDA

President Daniels-Lane briefly discussed some of the yearly standard items on the agenda. Hearing no further discussion, she asked for a motion to approve the Business Agenda.

Motion was made by Ms. Weakliem and seconded by Ms. Marrero-Lopez to approve the Business Agenda. The motion was **approved** by all Board Members present.

<u>ROLL CALL</u>	YES	NO	ABSTAIN
Gene Bouie	X		
Nicole Brossoie	X		

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Yolanda Marrero-Lopez	X
Taraun McKnight	X
Gerald Truehart II	X
Jeannie Weakliem	X
Sadé Williams	X
Addie Daniels-Lane	X

BUSINESS AGENDA:

1. **RESOLUTION to Adopt the Annual Board Meeting Schedule for 2020/2021**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution to adopt the Annual Board Meeting Schedule for the 2020/2021 school year (**Attachment 1**).

2. **RESOLUTION for Newspapers of Record for 2020/2021**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith designates *The Times* and *The Star Ledger* as the official Newspapers of Record.

3. **RESOLUTION Authorizing the Superintendent to Audit and Approve Bill Payments for 2020/2021**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith designates the Superintendent of Schools, in accordance with N.J.S.A. 18A:19-1, as the person designated to audit accounts and demands and to approve accounts and demands prior to presentation to the Board for the 2020/2021 school year.

4. **RESOLUTION Authorizing the Superintendent and Board President to Approve Human Resources Items and Awards of Contracts for Scored Requests for Proposals (RFP)**

BE IT RESOLVED: that the Trenton Board of Education herewith designates the Superintendent of Schools as the person to take all necessary actions to protect the interests of Trenton Public Schools including, but not limited to, the entry into contracts of employment for services, hiring and firing of employees under their jurisdiction, and awards of contracts for scored RFPs, subject to consultation with the Board President for the period June 23, 2020 through August 23, 2020.

Also be it RESOLVED, that said actions are further subject to ratification of the actions taken at the next regularly scheduled Board meeting to be held on the 24th of August, 2020.

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5. **RESOLUTION to Readopt the Board Operational Policy Manual for 2020/2021**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith readopts the Board Operational Policies/Procedures for the 2020/2021 school year.

6. **RESOLUTION to Adopt the Business Office Standard Operating Procedures for 2020/2021**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith adopts the Business Office Standard Operating Procedures for 2020/2021 as per QSAC.

7. **RESOLUTION to Appoint an Affirmative Action Officer and Section 504 Administrator for 2020/2021**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith appoints the Assistant Superintendent as the Affirmative Action Officer and Section 504 Administrator, pursuant to N.J.A.C. 6:4-1.4, for the 2020/2021 school year.

8. **RESOLUTION to Appoint a Section 504 Compliance Officer for 2020/2021**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith appoints the Supervisor of Nurses as Section 504 Compliance Officer, pursuant to Section 504 – 1973 Rehabilitation Act, for the 2020/2021 school year.

9. **Approval of 2020/2021 Payroll Schedule**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the 2020/2021 Payroll Schedule (**Attachment 9**).

10. **RESOLUTION to Appoint District Purchasing Agents for 2020/2021**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby appoints for the 2020/2021 school year Jayne S. Howard as duly authorized qualified purchasing agent, and as registered authorized purchasing official, Georgette Bowman.

11. **RESOLUTION to Appoint Treasurer of School Monies for 2020/2021**

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BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith appoints James Bartolomei as Treasurer of School Monies for the 2020/2021 school year at a cost not to exceed **\$18,000.00**.

12. RESOLUTION to Appoint Architects of Record for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith designates the following as Architects of Record at the rates shown for the fiscal year ended June 30, 2021:

Clarke Caton Hintz	Hourly Rates
Partner	\$220.00
Associate Partner	\$185.00
Senior Associate/Director	\$160.00
Associate/Project Manager	\$145.00
Interior Design	\$130.00
Project Architect/Coordinator	\$120.00
Staff (3.1 X direct salary-not to exceed \$100.00/hr.)	\$85.00 to \$110.00

13. RESOLUTION for Facilities Appointments for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith designates the Facilities Administrator to the following appointments for the fiscal year ended June 30, 2021: Indoor Air Quality Coordinator, Right to Know Contact, Asbestos/AHERA Coordinator and Integrated Pest Management Coordinator.

14. RESOLUTION to Appoint Chemical Hygiene Officer for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith appoints Environmental Connections as the Chemical Hygiene Officer for the fiscal year ended June 30, 2021 at the following rates:

Job Title	Hourly Rates
Principal	\$200.00
Certified Industrial Hygienist	\$160.00
Senior Project Manager/Industrial Hygienist	\$125.00
Project Manager/Designer	\$100.00
Lead Inspector/Risk Assessor	\$ 90.00
Asbestos Building Inspector/Mgmt. Planner	\$ 90.00
AHERA Asbestos Building Inspector	\$ 80.00
Asbestos Safety Technician	\$ 90.00
Industrial Hygienist, Technical Monitor	\$ 70.00
Industrial Hygienist, Technical Assistant	\$ 70.00

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Word Processing/Contract Coordinator/Admin.	\$ 50.00
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15. RESOLUTION to Appoint Engineers of Record for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith designates the following as Engineers of Record at the rates shown for the fiscal year ended June 30, 2021:

Smithco. Engineering Group, Inc.:	Hourly Rates
ENGINEERING FEES	
Principal/Program Manager	\$225.00
Licensed Professional Engineer	\$150.00
Professional Planner	\$150.00
Landscape Architect	\$150.00
2-Man Survey Crew	\$245.00
4-Man Survey Crew	\$390.00
Project Architect	\$100.00
Project Engineer	\$ 95.00
Senior CADD Designer	\$ 95.00
Staff Architect	\$ 85.00
Senior Project Manager	\$ 85.00
Staff Engineer	\$ 75.00
Contract Administration	\$ 75.00
Construction Manager	\$ 75.00
CADD/ Draftsperson	\$ 65.00
Student Intern	\$ 55.00
Administrative Services	\$ 45.00
ENVIRONMENTAL ENGINEERING FEES	
Principal/Program Manager	\$225.00
Senior Project Manager	\$ 85.00
Project Manager	\$ 75.00
Contract Administration	\$ 75.00
Environmental Specialist	\$ 65.00
Student Intern	\$ 55.00
Administrative Service	\$ 45.00

Kelter & Gilligo Consulting Engineers	Range:
Engineering Aide	\$35.00-\$55.00
Draftsperson	\$55.00-\$85.00
Designer	\$85.00-\$140.00
Engineer	\$140.00-\$165.00
Dept. Head/Manager	\$165.00-\$220.00
Principal-in Charge	Flat rate of \$225.00
Principal-in-Charge Testifying	Flat rate of \$300.00

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B&G Engineering LLC	Hourly Rates
Principal Engineer	\$190.00
Project Engineer	\$145.00
Construction Project Manager	\$110.00
Senior Environmental Scientist	\$110.00
CADD Designer	\$ 70.00
Project Surveyor	\$125.00
Survey Manager	\$135.00
Survey Researcher	\$ 50.00
Construction Phase Support Services	\$ 95.00

16. RESOLUTION to Approve Environmental Liaison for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves **Pawson Associates, Inc.** for professional services as Environmental Liaison for the fiscal year ended June 30, 2021 at the following rates:

Principal Scientist	\$105.00 per hour
Support Personnel (Secretary, etc.)	\$30.00 per hour

17. RESOLUTION to Approve Membership in the New Jersey State Interscholastic Athletic Association (NJSIAA) by TCHS Main for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves Membership in New Jersey State Interscholastic Athletic Association (NJSIAA) by TCHS-Main for the period July 1, 2020 to June 30, 2021 at a cost not to exceed **\$2,150.00**. This membership is required for the school to compete interscholastically for individual, team championships and competitions.

18. RESOLUTION to Appoint Homeless Liaison for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith appoints Denise Holguin as the Homeless Liaison for Trenton Public Schools for the fiscal year ended June 30, 2021.

19. RESOLUTION to Approve Use of Facilities Schedule of Fees for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the existing Use of Facilities Schedule of Fees for the fiscal year ended June 30, 2021.

20. RESOLUTION to Approve Joint Transportation Agreement with Mercer County Special Services School District for 2020/2021

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BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the 2020/2021 Contractual Agreement between Mercer County Special Services School District (MCSSSD) and the Trenton Board of Education for the provision of transportation services for Special Education, non-public, public and/or vocational school students.
Account Code: 11-000-270-515-0000-00-65

21. RESOLUTION to Approve Joint Transportation Agreement with Camden County Educational Services Commission for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the 2020/2021 Contractual Agreement between Camden County Educational Services Commission and the Trenton Board of Education for the provision of transportation services for Special Education, non-public, public and/or vocational school students.
Account Code: 11-000-270-515-0000-00-65

22. RESOLUTION to Approve Joint Transportation Agreement with Somerset County Special Services School District for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the 2020/2021 Contractual Agreement between Somerset County Educational Services Commission and the Trenton Board of Education for the provision of transportation services for Special Education, non-public, public and/or vocational school students.
Account Code: 11-000-270-515-0000-00-65

23. RESOLUTION to Approve Joint Transportation Agreement with Educational Services Commission of New Jersey for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the 2020/2021 Contractual Agreement between Educational Services Commission of New Jersey and the Trenton Board of Education for the provision of transportation services for Special Education, non-public, public and/or vocational school students.
Account Code: 11-000-270-515-0000-00-65

24. RESOLUTION to Approve Joint Transportation Agreement with Monmouth Ocean Educational Services Commission for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the 2020/2021 Contractual Agreement between Monmouth Ocean Educational Services Commission and the

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Trenton Board of Education for the provision of transportation services for Special Education, non-public, public and/or vocational school students.
Account Code: 11-000-270-515-0000-00-65

25. RESOLUTION to Approve Joint Transportation Agreement with Cherry Hill Public Schools for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the 2020/2021 Contractual Agreement between Cherry Hill Public Schools and the Trenton Board of Education for the provision of transportation services for Special Education, homeless and DCP&P placements school students.
Account Code: 11-000-270-515-0000-00-65

26. RESOLUTION to Approve Joint Transportation Agreement with Morris County ESC for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the 2020/2021 Contractual Agreement between Morris County ESC and the Trenton Board of Education for the provision of transportation services for Special Education, non-public, public and/or vocational school students.
Account Code: 11-000-270-515-0000-00-65

27. RESOLUTION to Approve Joint Transportation Agreement with South Hunterdon Regional for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the 2020/2021 Contractual Agreement between South Hunterdon Regional and the Trenton Board of Education for the provision of transportation services for Choice school students.
Account Code: 11-000-270-513-0000-00-65

28. RESOLUTION to Approve Joint Transportation Agreement with Warren County ESC for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the 2020/2021 Contractual Agreement between Warren County ESC and the Trenton Board of Education for the provision of transportation services for Special Education, non-public, public and/or vocational school students.
Account Code: 11-000-270-515-0000-00-65

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29. RESOLUTION to Approve Joint Transportation Agreement with Essex Regional County Educational Services Commission for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the 2020/2021 Contractual Agreement between Essex Regional County Educational Services Commission and the Trenton Board of Education for the provision of transportation services for Special Education, non-public, public and/or vocational school students.

Account Code: 11-000-270-515-0000-00-65

30. RESOLUTION to Approve Joint Transportation Agreement with Ewing Public Schools for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the 2020/2021 Contractual Agreement between Ewing Public Schools and the Trenton Board of Education for the provision of transportation services for Special Education, homeless and DCP&P placements school students.

Account Code: 11-000-270-515-0000-00-65

31. RESOLUTION to Approve Joint Transportation Agreement with Lenape Regional for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the 2020/2021 Contractual Agreement between Lenape Regional and the Trenton Board of Education for the provision of transportation services for Special Education, homeless and DCP&P placements school students.

Account Code: 11-000-270-515-0000-00-65

32. RESOLUTION to Approve Joint Transportation Agreement with Region V School District for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the 2020/2021 Contractual Agreement between Region V School District and the Trenton Board of Education for the provision of transportation services for Special Education, non-public, public and/or vocational school students.

Account Code: 11-000-270-515-0000-00-65

33. RESOLUTION to Approve Joint Transportation Agreement with Delaware Valley Regional High School for 2020/2021

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BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the 2020/2021 Joint Transportation Agreement with Delaware Valley Regional High School to transport Trenton students to various athletic events & field trips.

Account Code: 11-000-270-512-0000-00-65

34. RESOLUTION to Approve Board Committees for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the following Board Committees for the fiscal year ended June 30, 2021: Human Resources Committee, Board Grievance Committee, Operations Committee, Curriculum/Special Education Committee, Family & Community Engagement Committee, Policy Committee and Facilities Committee.

35. RESOLUTION to Approve High School Course Catalog for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the High School Course Catalog for the 2020/2021 school year. **(Attachment 35)**

36. RESOLUTION to Approve Textbooks for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the Textbooks for the 2020/2021 school year. **(Attachment 36)**

37. RESOLUTION to Approve Tax Shelter Annuity Companies for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the Tax Shelter Annuity Companies for the fiscal year ending June 30, 2021. **(Attachment 37)**

38. RESOLUTION to Approve Chart of Accounts for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the Chart of Accounts for the fiscal year ending June 30, 2021. **(Attachment 38)**

39. RESOLUTION to Approve Depositories and Signatories for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the Depositories and Signatories for the fiscal year ending June 30, 2021. **(Attachment 39)**

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40. RESOLUTION to Approve Use of Facsimile Signatures for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the Use of Facsimile Signatures for the following: Warrant Account, Net Payroll Account, Payroll Agency Account, Summer Savings Accounts and Purchase Orders, for the fiscal year ending June 30, 2021.

41. RESOLUTION to Approve Petty Cash Accounts for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the following Petty Cash Accounts for the fiscal year ending June 30, 2021:

Buildings & Grounds Department - \$500.00

42. RESOLUTION to Approve Tax Payment Schedule for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the Tax Payment Schedule for the fiscal year ending June 30, 2021. Payments to be made by the City of Trenton as follows for a total amount received of \$23,313,397.00:

JULY	2020		\$2,331,339.70
AUG	2020		\$2,331,339.70
SEPT	2020		\$1,756,130.09
OCT	2020		\$1,756,130.09
NOV	2020		\$1,756,130.08
DEC	2020		\$1,756,130.08
JAN	2021		\$1,937,699.56
FEB	2021		\$1,937,699.54
MAR	2021		\$1,937,699.54
APR	2021		\$1,937,699.54
MAY	2021		\$1,937,699.54
JUN	2021		\$1,937,699.54

43. RESOLUTION to Appoint Public Agency Compliance Officer for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, pursuant to N.J.A.C. 17:27-3.3 hereby appoints Jayne S. Howard as its duly authorized Public Agency Compliance Officer for the 2020/2021 School Year.

44. RESOLUTION to Appoint District Custodians of Public Records for 2020/2021

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BE IT RESOLVED: that the Trenton Board of Education, in compliance with the Open Public Records Act, hereby appoints as Custodian the Board Secretary for all records other than records concerning students, and the Supervisor of Guidance & Assessment for records concerning students, for the fiscal year 2020/2021. During the absence or inability to act or during a vacancy in any of these positions, the Superintendent shall be the acting custodian of government records for such positions.

45. RESOLUTION to Approve Tuition Rates for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the Tuition Rates for the school year ended June 30, 2021 (**Attachment 45**)

46. RESOLUTION to Approve Collection and Maintenance of Pupil Records for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the collection and maintenance of pupil records, to be managed by the Supervisor of Guidance & Assessment, for the school year ended June 30, 2021.

47. RESOLUTION Authorizing the Member Participation in a National Cooperative Pricing System with PEPPM National Cooperative Contracts for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for the member participation in a cooperative pricing system with **PEPPM National Cooperative Contracts** to provide substantial economies in the provision and performance of goods and services priced cooperatively may include supplies and materials, time and material bids, energy aggregation and such other items that two or more participating contracting units in the system agree can be purchased on a cooperative basis.

48. RESOLUTION Authorizing the Member Participation in a National Cooperative Pricing System with Omnia Partners (formerly known as U.S. Communities Government Purchasing Alliance, a National Cooperative, and National IPA) for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for the member participation in a cooperative pricing system with **Omnia Partners** to provide substantial economies in the provision and performance of goods and services priced cooperatively may include supplies and materials, time and material bids, energy aggregation and such other items that two or more participating contracting units in the system agree can be purchased on a cooperative basis.

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49. RESOLUTION Authorizing the Member Participation in a Cooperative Pricing System with The Educational Services Commission of New Jersey (formerly known as Middlesex Regional Educational Services Commission) for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for the member participation in a cooperative pricing system with **The Educational Services Commission of New Jersey** to provide substantial economies in the provision and performance of goods and services priced cooperatively may include supplies and materials, time and material bids, energy aggregation and such other items that two or more participating contracting units in the system agree can be purchased on a cooperative basis.

50. RESOLUTION Authorizing the Member Participation in a Cooperative Pricing Program with Keystone Purchasing Network for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for the member participation in a cooperative pricing program with **Keystone Purchasing Network** to provide substantial economies in the provision and performance of goods and services priced cooperatively may include supplies and materials, time and material bids, energy aggregation and such other items that two or more participating contracting units in the system agree can be purchased on a cooperative basis.

51. RESOLUTION Authorizing Member Participation in the Educational Data Cooperative Pricing System for 2020/2021

A RESOLUTION AUTHORIZING THE **TRENTION SCHOOL DISTRICT** TO ENTER INTO A COOPERATIVE PRICING AGREEMENT-RESOLUTION NUMBER **26EDCP**

WHEREAS N.J.S.A. 40A:11-11 (5) authorizes contracting units to enter into Cooperative Pricing Agreements; whereas the participation fee with Educational Data Services, Inc. will not exceed \$2,200.00;

WHEREAS the Board of Education of the Township of Glen Rock, hereinafter referred to as the “Lead Agency”, has offered voluntary participation in a Cooperative Pricing System known as the “Educational Cooperative Pricing System” for the purchase of work, materials and supplies;

52. Resolution Authorizing the Shared Services Agreement with Educational Information and Resource Center (EIRC) for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, agrees to enter into an Inter-Local Agency/Shared

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Service Agreement/Consortia with the EIRC to provide products and services to the Trenton Board of Education per **40A:65-1 et. seq.**, the Uniform Shared Services and Consolidation Act and **18A:6-95.1** Educational Information and Resource Center; establishment; services provided.

53. Resolution Authorizing the Member Participation in a Service Cooperative with Sourcewell formerly National Joint Powers Alliance (NJPA) for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for the member participation in a cooperative pricing system with Sourcewell formerly National Joint Powers Alliance (NJPA) a cooperative to provide substantial economies in the provision and performance of goods and services priced cooperatively may include supplies and materials, time and material bids, energy aggregation and such other items that two or more participating contracting units in the system agree can be purchased on a cooperative basis.

54. Resolution Authorizing the Use of ESC Region 19 Allied States Cooperative for 2020/2021

WHEREAS, the Trenton Board of Education of Trenton, New Jersey, pursuant to the authority granted under Section 271.101 to 271.102 of the Local Government Code in Texas and pursuant to P.L. 2011, C 139 (N.J.S.A. 52:34-6.2), New Jersey law allows local contracting units to make purchases and contract for services through the use of national cooperative contracts, such as those awarded by ASC, so long as the contract complies with the laws of the lead agency awarding the competitive contract and desires to participate in the Texas ESC-Region 19 National Allied States Cooperative, in the best interest of the taxpayers through cooperative savings to be realized. Pursuant to certain state notice provisions, New Jersey public agencies and political subdivisions of the referenced public agencies are eligible to register with ASC and access the Vendor Contract award made pursuant to this solicitation, and hereby given notice of the foregoing request for proposals for purposes of complying with the procedural requirements of New Jersey statutes:

NOW THEREFORE, BE IT RESOLVED BY Trenton Board of Education OF Trenton, NEW JERSEY AS FOLLOWS:

The terms and conditions of the agreement have been reviewed by the Governing Body of the Trenton Board of Education and found to be acceptable and in the best interests of the Trenton Board of Education and its citizens are hereby in all things approved.

The Trenton Board of Education is authorized to enroll and participate in the ESC Region 19 Allied States Cooperative and purchases through this program shall be deemed to meet competitive purchasing requirements.

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55. Resolution Authorizing the Member Participation in a Joint Purchasing System with the Hammonton Board of Education for 2020/2021

WHEREAS *N.J.S.A. 40A:11-11(10)* authorizes contracting units to establish a Joint Purchasing System and to enter into a Joint Purchasing Agreement for its administration; and

WHEREAS the Hammonton Board of Education, hereinafter referred to as the “Lead Agency” has offered voluntary participation in a Joint Purchasing System for the provision and performance of goods and services; and

WHEREAS, on May 18th, 2020 the governing body of the Trenton Board of Education, County of Mercer, State of New Jersey duly considered participation in a Joint Purchasing System for the provision and performance of goods and services,

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This Resolution shall be known and may be cited as the Joint Purchasing Resolution of the Trenton Board of Education

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-10* the Business Administrator is hereby authorized to enter into a Joint Purchasing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (*N.J.S.A. 40A:11-1 et seq.*) and all other provisions of the revised statutes of the State of New Jersey.

56. Resolution Authorizing the Member Participation in a Cooperative Pricing System with Mercer County Special Services School District Board of Education for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for the member participation in a cooperative pricing system with Mercer County Special Services School District Board of Education to provide substantial economies in the provision and performance of goods and services priced cooperatively may include supplies and materials, time and material bids, energy aggregation and such other items that two or more participating contracting units in the system agree can be purchased on a cooperative basis.

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57. Resolution Authorizing State Contract Vendors Pursuant to N.J.S.A. 18A:18A-10(a) for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, authorizes purchases with the State Contract vendors who agree to sell goods and services to the Board of Education in accordance with all conditions of the individual state contract that may or may not exceed the bid threshold in the aggregate. The duration of the contracts between the Trenton Board of Education and the referenced State Contract Vendor shall be for the 2020–2021 School Year as amended from time to time by the Division of Purchase and Property in the Department of the Treasury, Cooperative Purchasing Program. All contracts are listed under the State of New Jersey, Division of Purchase and Property, Cooperative Purchasing Program.

58. Resolution Authorizing Mercer County State Contract Vendors Pursuant to N.J.S.A. 40A:11-1 et seq and Public School Contracts Law N.J.S.A. 18A:18A-1 et seq for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, authorizes purchases with the Mercer County Board of Chosen Freeholders and Brian M. Hughes, County Executive authorized, by resolution 2007-252, the Mercer County Cooperative Contract Purchasing System CK09-MERCER pursuant to N.J.S.A. 40A:11-11(6). The Mercer County Department of Purchasing advertises for bids and awards contracts to successful bidders. Contracting units located within the geographic boundary of Mercer County may voluntarily purchase through the cooperative contracts, identified as CK09-MERCER subject to the bid specifications, terms and conditions.

59. Resolution Authorizing the Member Participation in a Cooperative Pricing System with the County of Bergen known as the New Jersey Cooperative Purchasing Alliance Mercer Pursuant to N.J.S.A. 40A:11-11 (5) et seq. for 2020-2021

WHEREAS, *N.J.S.A. 40A:11-11(5)*, specifically authorizes two or more contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services and enter into a Cooperative Pricing Agreement for its administration; and

WHEREAS, the County of Bergen is conducting a voluntary Cooperative Pricing System known as the New Jersey Cooperative Purchasing Alliance with other contracting units; and

WHEREAS, this Cooperative Pricing System is to effect substantial economies in the provision and performance of goods and services. Now therefore,

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves member participation in the Cooperative Pricing System with the County of Bergen, known as the New Jersey Cooperative Purchasing Alliance Mercer, for the 2020-2021 fiscal year.

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60. Resolution Authorizing the Member Participation in a Cooperative Pricing System with Hunterdon County Educational Services Commission of New Jersey for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for the member participation in a cooperative pricing system with Hunterdon County Educational Services Commission of New Jersey to provide substantial economies in the provision and performance of goods and services priced cooperatively may include supplies and materials, time and material bids, energy aggregation and such other items that two or more participating contracting units in the system agree can be purchased on a cooperative basis.

61. Resolution for Maximum Travel Expenditure for 2020/2021

WHEREAS, pursuant to *N.J.S.A. 18A:11-12*, in each pre-budget year, the Trenton Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, The Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

WHEREAS, The Board of Education has elected to exclude travel expenditures supported by federal funds, which is \$60,000.00, from the maximum travel expenditure amount; now therefore be it

RESOLVED, that the Trenton Board of Education hereby establishes the maximum travel expenditure amount for the 2020/2021 school year as \$100,000.00 from the General Fund.

62. Service Contract – Edu-Met for 2020/2021

Be it Resolved; that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for a Service Contract with Edu-Met for annual maintenance for the 2020/2021 school year at a cost not to exceed **\$103,050.00**.

63. Resolution to Appoint Board Attorney for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby appoints the law firm of Adams, Guttierrez & Lattiboudere LLC as the vendors to provide the legal services needed for the school year ending June 30, 2021 at a total cost not to exceed **\$150,000.00**.

64. Resolution to Appoint External Auditing Firm for 2020/2021

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BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby appoints PKF O'Connor Davies as the vendor to prepare the Comprehensive Annual Financial Report for the fiscal year ending June 30, 2020 and the Management Report at a total cost not to exceed \$190,000.00.

65. Resolution to Adopt Purchasing Manual for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby adopts the Purchasing Manual for 2020/2021.

66. Resolution to Appoint Food Services Management Provider for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby appoints Aramark as the Food Services Management Provider for 2020/2021.

67. Resolution to Appoint Security Provider for 2020/2021

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby appoints Motivated Security for 2020/2021 at a cost to be determined.

At this time, Ms. Daniels-Lane asked Chief Academic Officer Ms. Elizabeth DeJesus if the courses for the Early College Program are included in the High School Course Catalog on tonight's agenda. Ms. DeJesus answered that the catalog is a fluid document, and the courses will be added to a future agenda once they have been finalized.

President Daniels-Lane thanked everyone for their flexibility and commitment to serving the District in these trying times, from having virtual meetings to providing online learning.

Motion was made and properly seconded to adjourn the meeting at 7:01 p.m. All were in favor, **0** opposed, **0** abstentions.

ADJOURN 7:01 p.m.

Respectfully submitted

Jayne S. Howard

Jayne S. Howard
Business Administrator/Board Secretary