

TRENTON BOARD OF EDUCATION
108 North Clinton Avenue
Trenton, New Jersey 08609
ANNUAL ORGANIZATION MEETING MINUTES
Wednesday – May 16, 2018 – 5:30 P.M.

Completed May 17, 2018
Convened at 5:30 P.M.

Call to Order

Jayne S. Howard, Business Administrator/Board Secretary, called the meeting to order at 5:30 p.m.

Pledge of Allegiance

Jayne S. Howard led the salute to the flag.

New Jersey Sunshine Law - Read by Jayne S. Howard

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on.

On the rules of this act, the Trenton Board of Education has caused notice of this meeting by publicizing the date, time and place, therefore posted in the Central Services Building, 108 North Clinton Avenue, City Clerk's Office, City Hall and the Times. Anyone whose name is on the mailing list should receive a notice.

Formal action will take place at this meeting.

Superintendent of Schools – Fredrick H. McDowell Jr. – absent

Roll Call for Attendance

Present:

Addie Daniels-Lane
Fiah Kwesseu
Yolanda Marrero-Lopez
Gerald Truehart II
Heather Watson

Absent:

Gene Bouie
Lucy Vandenberg

Nomination and Election of President

Ms. Howard stated that the floor is open for nominations to the office of President. Mr. Truehart nominated Gene Bouie for President, with the motion properly seconded. A Roll Call vote was taken, with all Board Members present approving Gene Bouie as the 2018-2019 Board President.

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<u>ROLL CALL</u>	YES	NO	ABSTAIN
Addie Daniels-Lane	X		
Fiah Kwesseu	X		
Yolanda Marrero-Lopez	X		
Gerald Truehart	X		
Lucy Vandenberg	absent		
Heather Watson	X		
Gene Bouie	absent		

Ms. Howard advised that the motion passed and Mr. Bouie will serve as Board President for the 2018-2019 Board Year.

Nomination and Election of Vice President

Ms. Howard stated that the floor is open for nominations to the office of Vice President. Ms. Watson nominated Gerald Truehart for Vice President. Ms. Gussin seconded the nomination. A Roll Call vote was taken, wherein Mr. Truehart was voted the 2018-2019 Board Vice President by all members present.

<u>ROLL CALL</u>	YES	NO	ABSTAIN
Addie Daniels-Lane	X		
Fiah Kwesseu	X		
Yolanda Marrero-Lopez	X		
Gerald Truehart	X		
Lucy Vandenberg	absent		
Heather Watson	X		
Gene Bouie	absent		

Ms. Howard advised that Mr. Truehart will serve as Board Vice President for the 2018-2019 Board Year. Mr. Truehart took the President's seat and continued the agenda in Mr. Bouie's absence.

Adoption Of Agenda

Motion was made and properly seconded to adopt the agenda. The agenda was adopted by all Board Members present.

<u>ROLL CALL</u>	YES	NO	ABSTAIN
Addie Daniels-Lane	X		
Fiah Kwesseu	X		
Yolanda Marrero-Lopez	X		
Gerald Truehart	X		
Lucy Vandenberg	absent		
Heather Watson	X		
Gene Bouie	absent		

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BOARD MEMBER COMMENTS

There were no Board Member comments this evening.

PUBLIC PARTICIPATION

Mr. Billie Hayes, Community Member, expressed concern with the Board's reappointment of Mr. Bouie as Board President. He felt it shows disrespect for the community. He also felt the Board Attorney's law firm should not be reappointed for 2018-2019. Mr. Hayes wished the record to show that at the May 8 Board Meeting, the Mott School Principal took his seat and tried to instigate a fight with him. He felt this is harassment, and the individual should be held accountable. He also felt the Board needs more training.

Ms. Talithea Duncan, Communications Vice President for the Trenton Education Association (TEA), said there were inaccuracies on the reassignment list. She stated that someone with less seniority than she has is being called earlier to pick an assignment for 2018-2019. She said many staff members are upset by the order in which assignments are being picked, and the process is not being conducted legally.

Ms. Twanda Taylor, incoming TEA President, said there is chaos due to the reassignment process, and she held the General Counsel accountable for it. She also felt there should be no layoffs since the District's Budget is \$11 million more than the prior year.

Ms. Janice Williams, TEA Grievance Chair, said she too has been inundated with calls, texts and emails from members regarding the reassignment process. She stated that the Personnel appointments from the May 8 meeting should be rescinded.

TEA President Ms. Naomi Johnson-Lafleur expressed concern with Business Agenda Item 4, specifically the end date of September 24. She asked for clarification on whether there will be an August meeting, and she voiced her disapproval of the item in its entirety. She spoke about the Broad Academy and Broad Superintendents. Ms. Johnson-Lafleur discussed the requirements of 18A as regards bumping and seniority in light of a Reduction in Force (RIF).

Ms. Williams addressed the Board again to state that she will not be retiring until the reassignment process is correct.

Mr. Hayes addressed the Board again to express his opinion that in addition to report cards for high school students being mailed home, they should also be given to the students. He also felt that Disciplinary should be brought back, specifically at the middle school level.

Ms. Duncan again expressed concern with the reassignment process.

BOARD DISCUSSION & ACTION ON BUSINESS AGENDA

Ms. Daniels-Lane called the Board's attention to Item 4, and she asked why the end date is in September and not August. Mr. Truehart responded this has been done traditionally, but he added that there is no reason why it cannot change. He said it is very important that the

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Board review all Personnel items, and he would entertain a motion to pull the item at this time for further discussion. Ms. Kwesseu made the motion, and it was properly seconded with all in favor, none opposed. Item 4 is **pulled** at this time.

Mr. Truehart said the Board has been receiving many emails regarding the RIF, seniority and tenure. He asked for a resolution to have Business Administrator Ms. Jayne Howard, in addition to Assistant Superintendent Dr. Shelley Jallow and State Monitor Bertha Williams-Pullen, review the overall reassignment process to ensure its integrity under 18A. Ms. Kwesseu asked if this process should not fall under the HR department, and Mr. Truehart responded that in terms of overall review from a budgetary standpoint, and the addition of Dr. Jallow and the State Monitor, it will give more value to the process. Ms. Watson and Ms. Marrero-Lopez wished to ensure that involving the Business Administrator is procedurally correct. General Counsel Mr. James Rolle said it is permitted for the Business Administrator to advise the process, and that the recommendations will come from the Superintendent. Ms. Daniels-Lane agreed with Mr. Truehart that a review of the process is needed.

Motion was made by Ms. Daniels-Lane and seconded by Ms. Watson for a review of the reassignment process, and for an explanation to be provided to the Board regarding the process and the legal principles that apply according to 18A. The ad hoc committee will consist of Ms. Howard, Dr. Jallow and Ms. Williams-Pullen. The review will be conducted in time for the reassignments to be placed on the May 29 agenda for Board action. The motion was **approved** by all Board Members present.

<u>ROLL CALL</u>	YES	NO	ABSTAIN
Addie Daniels-Lane	X		
Fiah Kwesseu	X		
Yolanda Marrero-Lopez	X		
Gerald Truehart	X		
Lucy Vandenberg	absent		
Heather Watson	X		
Gene Bouie	absent		

Motion was made by Ms. Daniels-Lane and properly seconded to approve the Business Agenda with Item 4 **pulled**. The motion was **approved** by all Board Members present.

<u>ROLL CALL</u>	YES	NO	ABSTAIN
Addie Daniels-Lane	X		
Fiah Kwesseu	X		
Yolanda Marrero-Lopez	X		
Gerald Truehart	X		
Lucy Vandenberg	absent		
Heather Watson	X		
Gene Bouie	absent		

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BUSINESS AGENDA:

1. **RESOLUTION to Adopt the Annual Board Meeting Schedule for 2018/2019**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution to adopt the Annual Board Meeting Schedule for the 2018/2019 school year (**Attachment 1**).

2. **RESOLUTION for Newspaper of Record for 2018/2019**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith designates *The Times* as the only official Newspaper of Record; further be it

RESOLVED: that the following newspapers are approved as Newspapers in Education: *Fourth Estate, Newark Star Ledger, Philadelphia Tribune, Philadelphia Inquirer* and *El Hispano*.

3. **RESOLUTION Authorizing the Superintendent to Audit and Approve Bill Payments for 2018/2019**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith designates the Superintendent of Schools, in accordance with N.J.S.A. 18A:19-1, as the person designated to audit accounts and demands and to approve accounts and demands prior to presentation to the Board for the 2018/2019 school year.

4. **RESOLUTION Authorizing the Superintendent and State Monitor to Approve Human Resources Items and Awards of Contracts for Scored Requests for Proposals (RFP) - PULLED**

~~BE IT RESOLVED: that the Trenton Board of Education herewith designates the Superintendent of Schools as the person to take all necessary actions to protect the interests of Trenton Public Schools including, but not limited to, the entry into contracts of employment for services, hiring and firing of employees under their jurisdiction, and awards of contracts for scored RFPs, subject to consultation with the State Monitor and Board President for the period June 26, 2018 through September 24, 2018.~~

~~**Also be it** RESOLVED, that said actions are further subject to ratification of the actions taken at the next regularly scheduled Board meeting to be held on the 24th of September, 2018.~~

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5. **RESOLUTION to Readopt the Board Operational Policy Manual for 2018/2019**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith readopts the Board Operational Policies/Procedures for the 2018/2019 school year.

6. **RESOLUTION to Adopt the Business Office Standard Operating Procedures for 2018/2019**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith adopts the Business Office Standard Operating Procedures for 2018/2019 as per QSAC.

7. **RESOLUTION to Appoint an Affirmative Action Officer and Section 504 Administrator for 2018/2019**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith appoints the Manager of Talent Acquisition and Development as the Affirmative Action Officer and Section 504 Administrator, pursuant to N.J.A.C. 6:4-1.4, for the 2018/2019 school year.

8. **RESOLUTION to Appoint a Section 504 Compliance Officer for 2018/2019**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith appoints the Supervisor of Nurses as Section 504 Compliance Officer, pursuant to Section 504 – 1973 Rehabilitation Act, for the 2018/2019 school year.

9. **Approval of 2018/2019 Payroll Schedule**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the 2018/2019 Payroll Schedule (**Attachment 9**).

10. **RESOLUTION to Appoint District Purchasing Agents for 2018/2019**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby appoints for the 2018/2019 school year Jayne S. Howard as its duly authorized qualified purchasing agent, and as registered authorized purchasing official, Georgette Bowman.

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11. RESOLUTION to Appoint Treasurer of School Monies for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith appoints James Bartolomei as Treasurer of School Monies for the 2018/2019 school year at a cost not to exceed **\$18,000.00**.

12. RESOLUTION to Appoint Architects of Record for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith designates the following as Architects of Record at the rates shown for the fiscal year ended June 30, 2019:

Clarke Caton Hintz	Hourly Rates
Partner	\$205.00
Associate Partner	\$175.00
Senior Associate/Director	\$155.00
Associate/Project Manager	\$135.00
Project Architect/Coordinator	\$115.00
Staff (3.1 X direct salary-not to exceed \$100.00/hr.)	\$75.00 to \$100.00

Garrison Architects	Hourly Rates
Partner	\$150.00
Senior Associates	\$125.00
Project Architects	\$110.00
Project Directors	\$95.00
Project Manager	\$85.00
Computer Design	\$65.00
Drafting	\$55.00
Clerical	\$35.00

13. RESOLUTION for Facilities Appointments for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith designates the Facilities Administrator to the following appointments for the fiscal year ended June 30, 2019: Indoor Air Quality Coordinator, Right to Know Contact, Asbestos/AHERA Coordinator and Integrated Pest Management Coordinator.

14. RESOLUTION to Appoint Chemical Hygiene Officer for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith appoints Environmental Connections as the Chemical Hygiene Officer for the fiscal year ended June 30, 2019.

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15. RESOLUTION to Appoint Engineers of Record for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith designates the following as Engineers of Record at the rates shown for the fiscal year ended June 30, 2019:

Smithco. Engineering Group, Inc.:	Hourly Rates
Principal/Program Manager	\$225.00
Licensed Professional Engineer	\$160.00
Professional Planner	\$160.00
Landscape Architect	\$160.00
2-Man Survey Crew	\$255.00
4-Man Survey Crew	\$450.00
Project Architect	\$110.00
Project Engineer	\$110.00
Senior CADD Designer	\$ 95.00
Staff Architect	\$ 95.00
Senior Project Manager	\$ 95.00
Staff Engineer	\$ 85.00
Contract Administration	\$ 85.00
Construction Manager	\$ 85.00
CADD/ Draftsperson	\$ 65.00
Student Intern	\$ 55.00
Administrative Services	\$ 45.00

Kelter & Gilligo Consulting Engineers	Range:
Engineering Aide	\$30.00-\$50.00
Draftsperson	\$50.00-\$75.00
Designer	\$75.00-\$125.00
Engineer	\$125.00-\$150.00
Dept. Head/Manager	\$150.00-\$200.00
Principal-in Charge	Flat rate of \$200.00
Principal-in-Charge Testifying	Flat rate of \$275.00

Leonard Busch Associates PS Consulting Engineers	Hourly Rates
Principal	\$140.00
Senior Structural Engineer	\$110.00
Structural Engineer	\$90.00
Senior Draftsman	\$70.00
Junior Draftsman	\$50.00

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16. RESOLUTION to Approve Membership in the New Jersey State Interscholastic Athletic Association (NJSIAA) by TCHS Main for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves Membership in New Jersey State Interscholastic Athletic Association (NJSIAA) by TCHS-Main for the period July 1, 2018 to June 30, 2019 at a cost not to exceed **\$2,150.00**. This membership is required for the school to compete interscholastically for individual, team championships and competitions.

17. RESOLUTION to Appoint Homeless Liaison for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith appoints Monique Harvey as the Homeless Liaison for Trenton Public Schools for the fiscal year ended June 30, 2019.

18. RESOLUTION to Approve Use of Facilities Schedule of Fees for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the existing Use of Facilities Schedule of Fees for the fiscal year ended June 30, 2019.

19. RESOLUTION to Approve Joint Transportation Agreement with Mercer County Special Services School District for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the 2018/2019 Contractual Agreement between Mercer County Special Services School District (MCSSSD) and the Trenton Board of Education for the provision of transportation services for Special Education, non-public, public and/or vocational school students.

20. RESOLUTION to Approve Joint Transportation Agreement with Gloucester County Special Services School District for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the 2018/2019 Contractual Agreement between Gloucester County Special Services School District and the Trenton Board of Education for the provision of transportation services for Special Education, non-public, public and/or vocational school students.

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21. RESOLUTION to Approve Joint Transportation Agreement with Somerset County Special Services School District for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the 2018/2019 Contractual Agreement between Somerset County Special Services School District and the Trenton Board of Education for the provision of transportation services for Special Education, non-public, public and/or vocational school students.

22. RESOLUTION to Approve Joint Transportation Agreement with Educational Services Commission of New Jersey for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the 2018/2019 Contractual Agreement between Educational Services Commission of New Jersey and the Trenton Board of Education for the provision of transportation services for Special Education, non-public, public and/or vocational school students.

23. RESOLUTION to Approve Joint Transportation Agreement with Monmouth Ocean Educational Services Commission for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the 2018/2019 Contractual Agreement between Monmouth Ocean Educational Services Commission and the Trenton Board of Education for the provision of transportation services for Special Education, non-public, public and/or vocational school students.

24. RESOLUTION to Approve Board Committees for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the following Board Committees for the fiscal year ended June 30, 2019: Talent Acquisition & Development Committee, Board Grievance Committee, Operations Committee, Curriculum/Special Education Committee, Family & Community Engagement Committee, Policy Committee and Facilities Committee.

25. RESOLUTION to Approve High School Course Catalog for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the High School Course Catalog for the 2018/2019 school year. **(Attachment 25)**

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26. RESOLUTION to Approve Textbooks for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the Textbooks for the 2018/2019 school year. **(Attachment 26)**

27. RESOLUTION to Approve Tax Shelter Annuity Companies for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the Tax Shelter Annuity Companies for the fiscal year ending June 30, 2019. **(Attachment 27)**

28. RESOLUTION to Approve Chart of Accounts for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the Chart of Accounts for the fiscal year ending June 30, 2019. **(Attachment 28)**

29. RESOLUTION to Approve Depositories and Signatories for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the Depositories and Signatories for the fiscal year ending June 30, 2019. **(Attachment 29)**

30. RESOLUTION to Approve Use of Facsimile Signatures for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the Use of Facsimile Signatures for the following: Warrant Account, Net Payroll Account, Payroll Agency Account, Summer Savings Accounts and Purchase Orders, for the fiscal year ending June 30, 2019.

31. RESOLUTION to Approve Petty Cash Accounts for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, herewith approves the following Petty Cash Accounts for the fiscal year ending June 30, 2019:

Buildings & Grounds Department - \$500.00
Business Office - \$500.00

32. RESOLUTION to Approve Tax Payment Schedule for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the Tax Payment Schedule for the fiscal

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year ending June 30, 2019. Payments to be made by the City of Trenton as follows: two payments of \$2,240,810.95 in July and August; ten payments of \$1,792,648.71 from September to June; total amount received \$22,408,109.00.

33. RESOLUTION to Appoint Public Agency Compliance Officer for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, pursuant to N.J.A.C. 17:27-3.3 hereby appoints Jayne S. Howard as its duly authorized Public Agency Compliance Officer for the 2018/2019 School Year.

34. RESOLUTION to Appoint District Custodians of Public Records for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, in compliance with the Open Public Records Act, hereby appoints as Custodian the Board Secretary for all records other than records concerning students or district employees, the Supervisor of Guidance & Assessment for records concerning students, and the Manager of Talent Acquisition and Development for records concerning district employees, for the fiscal year 2018/2019. During the absence or inability to act or during a vacancy in any of these positions, the Superintendent shall be the acting custodian of government records for such positions.

35. RESOLUTION to Approve Tuition Rates for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the Tuition Rates for the school year ended June 30, 2019 (**Attachment 35**)

36. RESOLUTION to Approve Collection and Maintenance of Pupil Records for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the collection and maintenance of pupil records, to be managed by the Supervisor of Guidance & Assessment, for the school year ended June 30, 2019.

37. RESOLUTION Authorizing the Member Participation in a National Cooperative Pricing System with PEPPM National Cooperative Contracts for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for the member participation in a cooperative pricing system with **PEPPM National Cooperative Contracts** to provide substantial economies in the provision and performance of goods and services priced cooperatively may include supplies and materials, time and material bids, energy

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aggregation and such other items that two or more participating contracting units in the system agree can be purchased on a cooperative basis.

38. **RESOLUTION Authorizing the Member Participation in a National Cooperative Pricing System with U.S. Communities Government Purchasing Alliance, a National Cooperative, for 2018/2019**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for the member participation in a cooperative pricing system with **U.S. Communities Government Purchasing Alliance, a National Cooperative**, to provide substantial economies in the provision and performance of goods and services priced cooperatively may include supplies and materials, time and material bids, energy aggregation and such other items that two or more participating contracting units in the system agree can be purchased on a cooperative basis.

39. **RESOLUTION Authorizing the Member Participation in a Cooperative Pricing System with The Educational Services Commission of New Jersey (formerly known as Middlesex Regional Educational Services Commission) for 2018/2019**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for the member participation in a cooperative pricing system with **The Educational Services Commission of New Jersey** to provide substantial economies in the provision and performance of goods and services priced cooperatively may include supplies and materials, time and material bids, energy aggregation and such other items that two or more participating contracting units in the system agree can be purchased on a cooperative basis.

40. **RESOLUTION Authorizing the Member Participation in a Cooperative Pricing Program with Keystone Purchasing Network for 2018/2019**

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for the member participation in a cooperative pricing program with **Keystone Purchasing Network** to provide substantial economies in the provision and performance of goods and services priced cooperatively may include supplies and materials, time and material bids, energy aggregation and such other items that two or more participating contracting units in the system agree can be purchased on a cooperative basis.

41. **RESOLUTION Authorizing Member Participation in the Educational Data Cooperative Pricing System for 2018/2019**

A RESOLUTION AUTHORIZING THE **TRENTION SCHOOL DISTRICT** TO ENTER INTO A COOPERATIVE PRICING AGREEMENT-RESOLUTION NUMBER **26EDCP**

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WHEREAS N.J.S.A. 40A:11-11 (5) authorizes contracting units to enter into Cooperative Pricing Agreements; whereas the participation fee with Educational Data Services, Inc. will not exceed \$1,990.00;

WHEREAS the Board of Education of the Township of Glen Rock, hereinafter referred to as the “Lead Agency”, has offered voluntary participation in a Cooperative Pricing System known as the “Educational Cooperative Pricing System” for the purchase of work, materials and supplies;

42. Resolution Authorizing the Shared Services Agreement with Educational Information and Resource Center (EIRC) for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, agrees to enter into an Inter-Local Agency/Shared Service Agreement/Consortia with the EIRC to provide products and services to the Trenton Board of Education per **40A:65-1 et. seq.**, the Uniform Shared Services and Consolidation Act and **18A:6-95.1** Educational Information and Resource Center; establishment; services provided.

43. Resolution Authorizing the Member Participation in a Service Cooperative with National Joint Powers Alliance (NJPA) for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for the member participation in a cooperative pricing system with National Joint Powers Alliance (NJPA) a cooperative to provide substantial economies in the provision and performance of goods and services priced cooperatively may include supplies and materials, time and material bids, energy aggregation and such other items that two or more participating contracting units in the system agree can be purchased on a cooperative basis.

44. Resolution Authorizing the Use of ESC Region 19 Allied States Cooperative for 2018/2019

WHEREAS, the Trenton Board of Education of Trenton, New Jersey, pursuant to the authority granted under Section 271.101 to 271.102 of the Local Government Code in Texas and pursuant to P.L. 2011, C 139 (N.J.S.A. 52:34-6.2), New Jersey law allows local contracting units to make purchases and contract for services through the use of national cooperative contracts, such as those awarded by ASC, so long as the contract complies with the laws of the lead agency awarding the competitive contract and desires to participate in the Texas ESC-Region 19 National Allied States Cooperative, in the best interest of the taxpayers through cooperative savings to be realized. Pursuant to certain state notice provisions, New Jersey public agencies and political subdivisions of the referenced public agencies are eligible to register with ASC and access the Vendor

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Contract award made pursuant to this solicitation, and hereby given notice of the foregoing request for proposals for purposes of complying with the procedural requirements of New Jersey statutes:

NOW THEREFORE, BE IT RESOLVED BY Trenton Board of Education OF Trenton, NEW JERSEY AS FOLLOWS:

The terms and conditions of the agreement have been reviewed by the Governing Body of the Trenton Board of Education and found to be acceptable and in the best interests of the Trenton Board of Education and its citizens are hereby in all things approved.

The Trenton Board of Education is authorized to enroll and participate in the ESC Region 19 Allied States Cooperative and purchases through this program shall be deemed to meet competitive purchasing requirements.

45. Resolution Authorizing the Member Participation in a Joint Purchasing System with the Hammonton Board of Education for 2018/2019

WHEREAS *N.J.S.A. 40A:11-11(10)* authorizes contracting units to establish a Joint Purchasing System and to enter into a Joint Purchasing Agreement for its administration; and

WHEREAS the Hammonton Board of Education, hereinafter referred to as the “Lead Agency” has offered voluntary participation in a Joint Purchasing System for the provision and performance of goods and services; and

WHEREAS, on May 16th, 2018 the governing body of the Trenton Board of Education, County of Mercer, State of New Jersey duly considered participation in a Joint Purchasing System for the provision and performance of goods and services,

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This Resolution shall be known and may be cited as the Joint Purchasing Resolution of the Trenton Board of Education

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-10* the Business Administrator is hereby authorized to enter into a Joint Purchasing Agreement with the Lead Agency.

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CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (*N.J.S.A. 40A:11-1 et seq.*) and all other provisions of the revised statutes of the State of New Jersey.

46. Resolution Authorizing the Member Participation in a Cooperative Pricing System with Mercer County Special Services School District Board of Education for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for the member participation in a cooperative pricing system with Mercer County Special Services School District Board of Education to provide substantial economies in the provision and performance of goods and services priced cooperatively may include supplies and materials, time and material bids, energy aggregation and such other items that two or more participating contracting units in the system agree can be purchased on a cooperative basis.

47. Resolution for Maximum Travel Expenditure for 2018/2019

WHEREAS, Pursuant to *N.J.S.A. 18A:11-12*, in each pre-budget year, the Trenton Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, The Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

WHEREAS, The Board of Education has elected to exclude travel expenditures supported by federal funds, which is \$60,000.00, from the maximum travel expenditure amount; now therefore be it

RESOLVED, that the Trenton Board of Education hereby establishes the maximum travel expenditure amount for the 2018/2019 school year as \$100,000.00 from the General Fund

48. Service Contract – Edu-Met for 2018/2019

Be it Resolved; that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the Resolution for a Service Contract with Edu-Met for annual maintenance for the 2018/2019 school year at a cost not to exceed **\$103,050.00**.

49. Resolution to Appoint Chief Medical Officer for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby appoints Jacqueline B. Gettys as the Chief Medical Officer for the school year ending June 30, 2019 at a cost not to exceed **\$42,000.00**.

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50. Resolution to Appoint Board Attorney for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby appoints the law firm of Adams, Guttierrez & Lattiboudere LLC as the vendors to provide the legal services needed for the school year ending June 30, 2019 at a total cost not to exceed **\$300,000.00**.

51. Resolution to Appoint External Auditing Firm for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby appoints PKF O'Connor Davies as the vendor to prepare the Comprehensive Annual Financial Report for the fiscal year ending June 30, 2018 and the Management Report at a total cost not to exceed **\$178,500.00**.

52. Resolution to Adopt Purchasing Manual for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby adopts the Purchasing Manual for 2018/2019.

53. Resolution to Appoint Food Services Management Provider for 2018/2019

BE IT RESOLVED: that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, hereby appoints Aramark as the Food Services Management Provider for 2018/2019.

54. Renewal of Contract of Bid Award #1718-1 Staffing for 1:1 Aides, Paraprofessionals for Special Education Classrooms and Substitute Services for Teachers, Paraprofessionals and Secretaries

WHEREAS, pursuant to the Public School Contract Law and the New Jersey Statutes Title 18A:18A-42. The School Business Administrator/Board Secretary may negotiate terms for a renewal of contract proposal and present such negotiated proposal to the Board of Education. All multi-year contracts and renewals are subject to the availability and appropriation annually of sufficient funds as may be needed to meet the extended obligation.

NOW, THEREFORE, BE IT RESOLVED, that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the award to Source4Teachers, at a cost TBD.

BE IT FURTHER RESOLVED; that the Trenton Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it

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provided to the vendors/consultant prior to receiving any goods or services from said vendor/consultant.

Account Codes: 11-190-100-320-0000-00-52; 11-000-217-320-0000-00-84; 11-000-251-330-0000-00-52

55. Renewal of Contract of Bid Award #1718-2 Staffing Services for Substitute Teachers, Substitute Paraprofessionals and Substitute Secretaries

WHEREAS, pursuant to the Public School Contract Law and the New Jersey Statutes Title 18A:18A-42. The School Business Administrator/Board Secretary may negotiate terms for a renewal of contract proposal and present such negotiated proposal to the Board of Education. All multi-year contracts and renewals are subject to the availability and appropriation annually of sufficient funds as may be needed to meet the extended obligation.

NOW, THEREFORE, BE IT RESOLVED, that the Trenton Board of Education, upon the recommendation of the Superintendent of Schools, approves the award to Source4Teachers for the only bid received, at a cost TBD.

BE IT FURTHER RESOLVED; that the Trenton Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendors/consultant prior to receiving any goods or services from said vendor/consultant.

Account Code: 11-190-100-320-0000-00-52

ADJOURN

Motion was made and properly seconded to adjourn the meeting at 6:39 p.m. All were in favor, 0 opposed, 0 abstentions.

Respectfully submitted

Jayne S. Howard

Jayne S. Howard
Business Administrator/Board Secretary